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**Executive** DUNCAN GREGORY  
**Land Use Co-Chair** MARY ALLISON  
**Land Use Co-Chair** TBD  
**Outreach Co-Chair** SHANNA OSKIN  
**Outreach Co-Chair** ROBERT DIAZ  
**Rules** HARRY BLUMSACK  
**Public Safety** TBD  
**Sustainability** EMILY SPOKES  
**Housing, Renters and Homelessness Ad Hoc** Sasha Rappaport  
**Arts Ad Hoc** Ramona Mikelson  
**Public Comment** Duncan Gregory

**CITY OF LOS ANGELES**

CALIFORNIA



**HOMELESSNESS DIRECTOR**  
THERESA SASO

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VACANT

**SENIOR DIRECTORS**  
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**PUBLIC SAFETY DIRECTORS**  
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MARY ALLISON, ALBERT CHING,  
ROBERT E. DIAZ, SHANNA OSKIN,  
CHARLES BLUMSACK, EMILY LU ALDRICH,  
THERESA M. ELORRIAGA

# HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL

## Historic Highland Park General Board Meeting Agenda

Thursday, August 5, 2021 - 7:00 pm

Join Zoom Meeting <https://us02web.zoom.us/j/85121541680>

US Toll-free call in number: 877 853 5257

Webinar ID: 851 2154 1680

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte el consejo del vecindario por correo electrónico [info@highlandparknc.com](mailto:info@highlandparknc.com) para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

*Every person wishing to address the Board must dial +1 669-900-6833, and enter 849 3288 7105 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.*

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested to dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

- Fire Station #12 located at 5921 North Figueroa Street, Los Angeles CA 90042
- <https://www.highlandparknc.com>
- You can also view our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, composed of stakeholder volunteers who are devoted to the mission of improving our communities.*

1. **CALL TO ORDER**
  - a. Meeting Called to Order by President
2. **ROLL CALL**
  - a. Call of the roll and certification of a quorum by Secretary
3. **DISCUSSION/ACTION:** Motion to approve agenda
4. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS** - [submit here](#) or email [duncan.gregory@highlandparknc.com](mailto:duncan.gregory@highlandparknc.com)
5. **GOVERNMENT REPORTS/ANNOUNCEMENTS** - Strong plea to only report if information cannot be emailed to the community. If the public has questions that were not answered, please follow up with the presenter via email so that the meeting may proceed as scheduled (up to 2 minute each)
  - a. LA City Council District Representatives (CD1 and CD14)
  - b. Mayor's Office
  - c. City Attorney's Office
  - d. LAPD
  - e. LAFD
  - f. DONE
  - g. LA Public Library
  - h. LA Parks and Recs
  - i. State
  - j. Federal
6. **MESSAGES AND REPORTS** - If your update regards an agenda item, please consider leaving your update for the allotted time for the agenda item. All individuals providing reports are also highly encouraged to submit dates and information relevant to the public to the outreach team for inclusion in public communications. Any extended updates are to be requested before the general board meeting to the President.
  - a. Committee Reports (2 min each)
    - i. Rules
    - ii. Finance
    - iii. Outreach
    - iv. Public Safety - needs chair
    - v. Land Use
    - vi. Sustainability
    - vii. Youth and Education - needs chair
    - viii. HRH Ad Hoc
    - ix. Arts Ad Hoc
    - x. Public Comment
  - b. Liaison & Alliance Reports (2 min max each)
  - c. Budget Advocates Report
7. **PRESENTATION:** Measuring America's People, Places & Economy: A 2021 Overview of the U.S. Census Bureau - Andrew Soto (10 min)
  - a. highlighting the 2020 Census results in Los Angeles County and additional data products available to the community
8. **DISCUSSION/POSSIBLE ACTION:** Approve and fund [NPG application](#) submitted by the Highland Park Heritage Trust for \$4,500.00 - NPG Submitter (10 min) *Please Note: HHPNC Board Member STEVE CROUCH will be recused from discussion and any action due to a conflict of interest*
  - a. The purpose and intent of this grant is to support the outreach efforts of the Highland Park Heritage Trust regarding issues that concern the community of NELA/HLP pertaining to the built and natural environment as well as cultural and historic significance. We also would also like to do outreach that amplifies services available to communities in need.
  - b. Breakdown of NPG allocation:
    - i. Marketing Services - \$1000
    - ii. Subsidized Walking Tour for low-income students - \$500
    - iii. Printing Costs - \$2000

iv. Postage and Distribution - \$1000

- 9. DISCUSSION/POSSIBLE ACTION:** Approve and fund [NPG application](#) submitted by LA Compost for \$2,500.00  
- Emily Spokes and NPG Submitter (10 min)
- Projected staff time hours (weekly) for July 2021 - June 2022 - \$800
  - Truck maintenance and gas - \$200
  - Supplies and materials (tables, chairs, totes, scales, sanitizer, gloves, etc.) - \$1,500
- 10. DISCUSSION/POSSIBLE ACTION:** Discussion and motion to use Clean Streets Funds (existing in our system, \$1417) to hire Conservation Corps to water as many trees in our area that appear to need watering along York and Figueroa. This item passed during the May monthly but due to logistics, couldn't be implemented before the end of our fiscal year - Emily Spokes (5 min)
- 11. POSSIBLE APPOINTMENT OF VACANT SEATS** ([link to application](#)):
- 1 Business Director Seat
  - 2 Senior Stakeholder Board Member Seats
  - 1 Youth Board Member Seat
- 12. DISCUSSION/POSSIBLE ACTION:** Approve and fund up to \$900.00 to co-sponsor an 'environmental festival' in Sycamore Grove on August 22nd with CD1 - Emily Spokes and Bill Cody (10 min)
- 13. DISCUSSION/POSSIBLE ACTION:** Approve and send CIS letter regarding safety concerns in development at 1480 N. Ave. 57 and 1441 N. Highgate, case number: ZA-2020-1180-ZAA-ZAD, ENV-2020-1181-CE - Mary Allison, LUC Members (10 min)
- 14. DISCUSSION/POSSIBLE ACTION:** Approve and send CIS letter(s) in opposition of SB 9 & SB 10  
- Mary Allison, LUC Members (10 min)
- 15. DISCUSSION/POSSIBLE ACTION:** Approve and send CIS letter in opposition of [Council File: 20-1376-S1](#)  
- Sasha Rappaport (10 min)
- 16. DISCUSSION/POSSIBLE ACTION:** Approve and send CIS letter in support of [Council File: 21-0658](#)  
- Sasha Rappaport (10 min)
- 17. DISCUSSION/POSSIBLE ACTION:** Outreach Committee requesting funds for social media / communications app Plannerly, \$275/year - Robert Diaz (5 min)
- 18. DISCUSSION/POSSIBLE ACTION:** Outreach Committee requesting funds for monthly food drive  
- Robert Diaz (10 min)
- Once a month in partnership with CD1 and 14
  - Hosted by local church
  - requesting up to \$6,000.00 (\$500.00 to be used monthly through 12 months)
  - all funds will go to EveryTable for food
- 19. DISCUSSION/POSSIBLE ACTION:** Establishing Ad Hoc committee regarding HPOZ - Mary Allison (5 min)
- 20. DISCUSSION/POSSIBLE ACTION:** Establishing Ad Hoc committee for Northeast Community Plan  
- Mary Allison (5 min)
- 21. CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Board for separate discussion items removed for separate discussion will be heard following New Business items.
- DISCUSSION/ACTION: Motion to approve June 2021 MER
  - DISCUSSION/ACTION: Motion to approve July 2021 MER
  - DISCUSSION/ACTION: Motion to approve 7/1/21 General Board Meeting Minutes

- d. DISCUSSION/ACTION: Motion to approve 7/8/21 Special Board Meeting Minutes
- e. DISCUSSION/ACTION: Motion to approve 7/19/21 Special Board Meeting Minutes
- f. DISCUSSION/ACTION: Officially confirm CIS Filers - Duncan Gregory

## **22. NEW BUSINESS**

## **23. ADJOURNMENT**

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: [www.NeighborhoodCouncilWebsite.org](http://www.NeighborhoodCouncilWebsite.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email at: [info@highlandparknc.com](mailto:info@highlandparknc.com)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.highlandparknc.com](http://www.highlandparknc.com)