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OutReach Committee Special Meeting Agenda

Friday 8-20-21 at 6:00PM

HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL

Join Zoom Meeting: <https://us02web.zoom.us/j/81662083241>

US toll free call in number 877 853-5257

meeting ID: 81662083241

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte el consejo del vecindario por correo electrónico info@highlandparknc.com para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial [877 853-5257], and enter [81662083241] and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- Fire Station #12 located at 5921 North Figueroa Street, Los Angeles CA 90042
- <https://www.highlandparknc.com>
- You can also view our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, composed of stakeholder volunteers who are devoted to the mission of improving our communities.

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the

meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: www.NeighborhoodCouncilWebsite.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email at: info@highlandparknc.com

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.NeighborhoodCouncilWebsite.org

1. CALL TO ORDER

- A. Meeting Called to Order by Co-chairs Robert Diaz, Shanna Oskin
- B. Virtual meeting protocol: Q/A disabled, time limits for board members and stakeholders. Code of conduct. If using the phone press 9 and raise hand features QA on Zoom is not to be used for the board to engage the community. When speaking on agenda item please only speak on it one time.

HHPNC Bylaws: <https://highlandparknc.com/wp-content/uploads/2020/12/Corrected-HHPNC-approved-bylaws-11.10.2020.pdf>

2. **Roll Call** : Call of the roll and certification of a quorum, Robert, Shanna, Terence, Albert, Muara Murphy-Barrosse.

3. **Discussion/Possible motion**: motion to approve Last Meeting Minutes 7-30-21

https://docs.google.com/document/d/13j5xGqIvSglcJfh_AwIQ1vqRq2RjXcat/edit?usp=sharing&oid=113584540781817649879&rtpof=true&sd=true

4. **Discussion/Action**: Motion to approve agenda

5. **General Public Comment on non-agenda items (2min per individual)**

6. **Discussion/Possible Action**: motion to approve new web page, presented by Kristina Smith

7. **Discussion/Discussion**: next door update.

8. **Discussion/Discussion**: Albert and social media update.

9. **Discussion/Discussion**: Digital Media Policy: <https://empowerla.org/wp-content/uploads/2021/07/Draft-Digital-Media-Policy-for-BONC-on-7.1.2021.pdf>

10. **Discussion/Discussion**: food drive details, 8-27-21 from 3-5 at Sycamore Four Square Church, volunteers for bagging produce, and helping out with event. <https://docs.google.com/document/d/1XfsCIxt9CIUf4DlqKqopyfHzFoxEMe/edit?usp=sharing&oid=113584540781817649879&rtpof=true&sd=true>

11. **Discussion/Discussion Possible Action**: motion to approve budget for production of outreach cards: Shanna

12. **Discussion/Discussion**: Review Analytics

13. **Discussion/Discussion**: review (if needed) the budget 2021-2022

<https://drive.google.com/file/d/1RFR1kBvEiguMFuhe-pZQrSqYqK7QoDoR/view?usp=sharing>

14. Discussion/Discussion: The idea of Webinars.

15. DISCUSSION/POSSIBLE MOTION: The Mercado Art walk October 9th 4-9

16. DISCUSSION/POSSIBLE MOTION: Motion to appoint 3 new members (stakeholders) to the HHPNC ORC

17. NEW BUSINESS

18. ADJOURNMENT

