

Notice of Historic Highland Park Special Board Meeting Minutes
 Tuesday, 25th May 2021 @7:00pm
 Zoom Meeting Online or By Telephone
 Dial (669)900-6833 or (877) 853-5257 to Join the Meeting
 Then Enter This Webinar ID: 92516137833 and Press #

AGENDA

Draft

(Abstentions are neither in favor nor in opposition)

I. Welcoming Remarks: Introduction, new board members. June 1st the finance deadline.

A. Call to Order: **Time 7:09 pm Duncan time keep and Estrella monitor.**

B. Roll Call:

Present: Mary A., Ashley, Brendan, Robert, Renee, Duncan, Elizabeth, John, Mary P., Estrella, Emily S.,

Not present: Emily A., Theresa, Christina, Nicholas, MaryLeigh, Mirtala, Matt, Jeannie

Supporting documents link: <https://tinyurl.com/xvkcdkhu>

C. Virtual meeting protocol: Estrella explains the process of groups, the raise hand, Q/A disabled and time limits for board members and stakeholders. Code of conduct. If using the phone press 9 and raise hand features QA on Zoom is not to be used for the board to engage the community. There is not end time on the agenda, but we will still try and end as near to time as possible. When speaking on agenda item please only speak on it one time.

<https://highlandparknc.com/wp-content/uploads/2020/12/Corrected-HHPNC-approved-bylaws-11.10.2020.pdf>.

Board member please say name before you speak, please speak on one item to allow others to speak as well, Code of conduct, respect, and dignity to others. Comments should be made to the board not an individual board member. Also, please stop and correct any of us if you believe code is being violated.

2. Discussion/action: Motion to approve agenda (5 min).

Public Comment: Jessie and questions about 5k

Emily S. motions to approve the agenda Ashley seconds the motion.

Member	For	Against	Abstain	Recused	Ineligible	Absent
Emily A						x
Mary A.	x					
Ashley	x					
Brendan	x					
Robert	x					
Theresa						x
Christina						x
Renee	x					

Duncan	x					
Elizabeth	x					
John	x					
Jeannie						x
Mary P.	x					
Nicholas						x
MaryLeigh						x
Estrella	x					
Mirtala						x
Matt						x
Emily S.	x					
total	11	0	0	0	0	8

Motion carries.

3. **Projects (20 min):** Supporting documents link: <https://bit.ly/3uiM8DV>.

Discussion/action: Discussion and motion to approve NPG for 5k run starting at the Arroyo Seco Park (Hermon Park) by the bicycle path submitted by the Northeast Business Association. (Emily Aldrich, 10 min). NPG Jessie, I applied last week. CD-14. Dept of public works permit. To use arroyo bike path. ensure portable potties request no masks as of June 15th and water. PPE will be provided, Emily s. we need more information for this, Estrella we need to submit by June 1st. Estrella, we need more information about 1. Permit, 2. COVID regulations, 3. Sustainability, 4. NEBA. Emily S. Alice Roth and Hilda Solis office called to confirm, recs and parks. How many people do you expect., no use of plastic with water bottles, littering etc. 200 medals. Emily A. BAC with permit, Mary P. How many people? Jesus stated 250-300 people maybe less. Estrella June 24th seems really soon is that enough time.

Emily S. moves to motion to approve the NPG for the 5K run in the amount of 1,500 contingent on the work permit. Duncan seconds the motion.

Public Comment: Raul I support Jessie, everybody needs these events, this is a good move, Please support this event.

Member	For	Against	Abstain	Recused	Ineligible	Absent
Emily A						x
Mary A.	x					
Ashley	x					
Brendan	x					
Robert	x					
Theresa	x					

Christina						X
Renee	X					
Duncan	X					
Elizabeth	X					
John	X					
Jeannie						X
Mary P.	X					
Nicholas						X
MaryLeigh						X
Estrella	X					
Mirtala						X
Matt						X
Emily S.	X					
total	12	0	0	0	0	7

Motion carries.

- a. **Discussion/action:** Discussion and possible motion around resource card for our unhoused neighbors, (Duncan Gregory) 10 min. Duncan presents the resource for the unhoused to receive for example hot meals. HHPCNC ought to start doing this. We need to move to the HRH committee. Let's allow the committee to determine how we do this. Emily S. this came to me from a friend from Sustainable LA. Let's try and do something it does not need to be a lot of money. It could be like 50-100 local print shop with the resources we have. Mary A. wont the HRH adhoc be absolved? We can move to make this agenda item we don't have to wait for the HRH committee. Estrella stated that we can motion to use CC to create these cards. This can be scaled up with the next board. Duncan states that he can make the flyers for about \$250.00.

Duncan motions to support the resource card for unhoused neighbors in the amount of \$150 and that this be managed by HRH ADHOC in the next meeting Emily S. seconds the motion.

Member	For	Against	Abstain	Recused	Ineligible	Absent
Emily A						X
Mary A.	X					
Ashley	X					
Brendan	X					
Robert	X					
Theresa	X					

Christina						X
Renee	X					
Duncan	X					
Elizabeth						X
John	X					
Jeannie						X
Mary P.	X					
Nicholas						X
MaryLeigh						X
Estrella	X					
Mirtala						X
Matt						X
Emily S.	X					
total	11	0	0	0	0	8

Motion carries.

4. Incoming Board orientation (1 hr 35 min): see agenda below, For this meeting there are 11 board members and 8 new members, we are now going to take the opportunity to introduce another. Robert, Estrella, Mary P. Mary A and Duncan took a big part in helping the new board members with information about the work flow and the inter doings of the current board.

Incoming board orientation agenda -

Note: We are aiming to cover as many items as possible. We can be flexible with time. If an item ends early, we can move onto the next. Not all items have designated facilitators and presenters listed yet.

Welcome (30 mins) - Robert facilitates

- Current board introductions - each of the board members gets 1 min to state their name and what he/she/they are most proud of for their accomplishment during their board term (some of this may get repeated later but that's okay)
- Intro of new board to speak to some of their reasons for wanting to join the board (1 min each)

What is an NC? (10 mins)

- Why NC's were formed
- DONE and NC's
- Local Gov't and NCs

What Can a NC do? (10 mins)

- CIS
- NPG's
- Committees (broadly speaking)
- Liaison/Alliances

How is HHPNC structured? (30 mins)

- What are our Bylaws? What does Robert's Rules of Order mean?
- Logistics: Email address, google drive, Zoom.
- Current Board Structure and the new Board Structure - Duncan Gregory
- Liaison/Alliances - how to be an effective liaison and the relationship to NCs? -

Theresa Elorriaga

- Committees - 2 min intro on each committee and pending projects to be aware of ●
- Stakeholders - What is their role?
- Gov't officials - What is their role?

What has HHPNC done during its term? (15 mins)

- CIS
- NPGs
- Community Support: Food Giveaways, Gift Cards
- Webinars + Town Halls
- Social Media + Website + Newsletter
- and more!

5. Adjournment

Emily A. motions to adjourn meeting at 9:25 pm Mary A. seconds the motion.

Member	For	Against	Abstain	Recused	Ineligible	Absent
Emily A						x
Mary A.	x					
Ashley	x					
Brendan	x					
Robert	x					
Theresa	x					
Christina						x
Renee	x					
Duncan	x					
Elizabeth						x
John	x					
Jeannie						x
Mary P.	x					
Nicholas						x
MaryLeigh						x
Estrella	x					
Mirtala						x
Matt						x
Emily S.	x					
total	9	0	0	0	0	10

Motion carries.

