

**HISTORIC HIGHLAND PARK NEIGHBORHOOD
COUNCIL**

Post Office Box 50791
Los Angeles, CA 90050
<http://www.highlandparknc.com>
Certified as NC #33 May 28, 2002

**DEPARTMENT OF NEIGHBORHOOD
EMPOWERMENT**

200 N. Spring St. Ste.2005
Los Angeles, CA 90012
Telephone: (213) 978-1551

**CITY OF LOS
ANGELES**

CALIFORNIA



OFFICERS

President	Estrella Sainburg
	First Vice President
	Second Vice
President	Jeannie Park
Treasurer	Emily Aldrich
Secretary	Robert Diaz

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Christina Esquibel, Renee Garcia, Elizabeth
Kerstein, John O'hara, Mary Pickert,
MaryLeigh Roohan, Mirtala Sanchez, Emily
Spokes, Matt Saunders, Duncan Gregory,
Ashley Scott

COMMITTEE CHAIRS

Budget & Finance	Emily Aldrich
Executive	Estrella Sainburg
Land Use Co-Chair	Mary Allison
Land Use Co-Chair	Brendan Cronshaw
Outreach Co-Chair	Jeannie Park
Outreach Co-Chair	Renee Garcia
Rules	Nicholas Pisca
Public Safety	MaryLeigh Roohan
Sustainability	Emily Spokes
Youth and Education	Robert Diaz
(ad-hoc)	
Elections (ad-hoc)	Duncan Gregory
Housing, Renters, and	
Homelessness (ad-hoc)	Sasha Rappaport

Historic Highland Park Neighborhood Council

Notice of Historic Highland Park General Board Meeting and Agenda - SPECIAL MEETING
25, May 2021 @ 7:00 pm
Zoom Meeting Online or By Telephone
Dial (669)900-6833 to Join the Meeting
Then Enter This Webinar ID: 92516137833 and Press #

Supporting documents link: <https://bit.ly/3yxpiem>

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Historic Highland Park Neighborhood Council meeting will be conducted entirely telephonically. Every person wishing to address the Neighborhood Council must dial (669)900-6833, and enter 92516137833 and then press # to join the meeting. You can also join the meeting by clicking on the link below to join the webinar: <https://us02web.zoom.us/j/92516137833> International numbers available: <https://us02web.zoom.us/j/kAVcCc47r> Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: <https://www.highlandparknc.com> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email: info@highlandparknc.com

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

SERVICIOS DE TRADUCCIÓN - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a "Committee Chair Name" de la Mesa Directiva, al "Committee Chair Email Address" por correo electrónico avisar al Concejo Vecinal.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- Fire Station #12 located at 5921 North Figueroa Street, Los Angeles CA 90042
 - <https://www.highlandparknc.com>
 - You can also view our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>.
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AGENDA

Supporting documents link: <https://bit.ly/3yxpiem>

1. Welcoming Remarks (5 min)

- a. Call to order
- b. Roll Call
- c. Virtual meeting protocol

2. Discussion/action: Motion to approve agenda (5 min)

3. Projects (20 min): Supporting documents link: <https://bit.ly/3uiM8DV>

- a. **Discussion/action:** Discussion and motion to approve NPG for 5k run starting at the Arroyo Seco Park (Hermon Park) by the bicycle path submitted by the Northeast Business Association. (Emily Aldrich, 10 min)
- b. **Discussion/action:** Discussion and possible motion around resource card for unhoused neighbors. (Duncan Gregory, 10 min)

4. Incoming Board orientation (1 hr 35 min) : see agenda below

5. Adjournment

Incoming board orientation agenda -

Note: We are aiming to cover as many items as possible. We can be flexible with time. If an item ends early, we can move onto the next. Not all items have designated facilitators and presenters listed yet.

Welcome (30 mins) - Robert facilitates

- Current board introductions - each of the board members gets 1 min to state their name and what he/she/they are most proud of for their accomplishment during their board term (some of this may get repeated later but that's okay)
- Intro of new board to speak to some of their reasons for wanting to join the board (1 min each)

What is an NC?(10 mins)

- Why NC's were formed

- DONE and NC's
- Local Gov't and NCs

What Can a NC do? (10 mins)

- CIS
- NPG's
- Committees (broadly speaking)
- Liaison/Alliances

How is HHPNC structured? (30 mins)

- What are our Bylaws? What does Robert's Rules of Order mean?
- Logistics: Email address, google drive, Zoom.
- Current Board Structure and the new Board Structure - Duncan Gregory
- Liaison/Alliances - how to be an effective liaison and the relationship to NCs? - Theresa Elorriaga
- Committees - 2 min intro on each committee and pending projects to be aware of
- Stakeholders - What is their role?
- Gov't officials - What is their role?

What has HHPNC done during its term? (15 mins)

- CIS
- NPGs
- Community Support: Food Giveaways, Gift Cards
- Webinars + Town Halls
- Social Media + Website + Newsletter
- and more!