

Notice of Historic Highland Park Special Board Meeting Minutes  
Thursday, 4<sup>th</sup>, February 2021 @ 6:15pm-7pm  
Zoom Meeting Online or By Telephone  
Dial (669)900-6833 to Join the Meeting  
Then Enter This Webinar ID: 92516137833 and Press #

## **DRAFT**

## **AGENDA**

**(Abstentions are neither in favor nor in opposition)**

- I. Welcoming Remarks:
  - A. Call to Order

**Time: 6:15pm**

- B. Roll Call. Present: Mary A., Ashley, Brendon, Robert, Theresa, Christina, Renee, Duncan, Elizabeth, John, Jeannie, Mary P., Nicholas, MaryLeigh, Estrella, Mirtala, Emily S., Matt, Emily S.**

**Not present: Emily A., Theresa, Christina, and Matt**

- II. **Board Training: HHPNC By-Laws.**  
**John Darnell from DONE will give presentation.**

The brown act for public meeting

Federal Law HIPPA

State Law Public record act.

County LAUSD, NPG's

NC's started 20 years ago, and By-laws were put into effect. By-laws help with structure and defining whether something is a violation or compliant. After the Elections the new Board can create new by-laws. Right now, is a black out period, The Rules committee oversees the by-laws. California Non-profits need to have by-laws in place, and they can be violated on purpose or on accident. Stakeholders can file grievances against the Whole Board not just a committee or individual. DONE receives the grievance and then will deem it substantial or not if it deemed substantial then the mistake needs to have a redo. Board members can file a grievance too to the whole board not an individual. In 2022 there can be a vote for subdivision. There can be a break off for the NC, it can be a formal vote. Stakeholders can live, work, own property, the board is wanting to be as inclusive as much as possible.

Censure is ruled by the Board of Commissioners it is a City-wide rule. At present the Board is made up of 19 Board members 10 is quorum. 6 is the vote for simple majority. After the election the Board will consist of 21 and quorum will be 11, again 6 simple majority. The seats

for the executive committee will be sorted out in the first Board meeting after election. The new Board will decide. The terms are 2 years. In the City Council the council votes on the officers. In terms of Board member's removal due to Absences there needs to be 4 Board Meetings absences in the 12 months period. The Rules Committee will oversee the by-laws Help out with Robert's Rules, qualifications, map and assist with the boundary lines within the community. Herman has 3 area reps HP does not.

Standing Rules are used as a tool. They are the breakdown of the by-laws. Policy of procedures can be changed at any time. Duncan asks if DONE will be involved in the process of transition of Board member officers. John stated that yes, he will be there to assist in all matters and set to have more training for the new board. There will liaison positions and the ARC meetings. John said he will run the first meeting to help stated that till a president is voted on. The executive seats will remain empty till voted on and filled. Emily S. stated that for her it was like trial by fire upon her involvement with the board. I hope the transition will be easier for the new board to find their footing. Mary A. asks about the terms consecutive or not, how is it quantified? Estrella stated consecutive. The board can define the terms, it is good to have it explained. The by-laws can help policy and procedures. The NC for Silverlake for example in their standing rules the agenda items have to go through a committee first to reach the Board meeting agenda. Duncan what is the difference between committee chair sustainability versus the sustainability director role? Estrella asked a bout article 14 and the yearly self-assessment. Steve Crouch stated the by-law district lines and how they were developed was not ok, the way they were chosen. John stated for Duncan I am not sure of the difference and for Estrella yes, the assessments do need to be done exactly I need to find out. For Steven Crouch the by-laws can be changed with the new board. Emily S. stated we are a new board, please take a different viewpoint. Stakeholders please give us some morale. We as a board have been kind, transparent with community focus. Steve this is not a conversation I am sorry. I want to move on from the by-laws it's been a longtime and a long time ago. John says that we can disagree we are a democracy. It's clear and it needs to be clear, the by-laws are the responsibility of the whole board.

### III. Adjournment

**Jeannie motions to adjourn the meeting at 7:00 pm Emily seconds the motion**

Member	For	Against	Abstain	Recused	Ineligible	Absent
Emily A						X
Mary A.	X					
Ashley	X					
Brendan	X					
Robert	X					
Theresa						X

Christina						<b>x</b>
Renee	<b>x</b>					
Duncan	<b>x</b>					
Elizabeth	<b>x</b>					
John	<b>x</b>					
Jeannie	<b>x</b>					
Mary P.	<b>x</b>					
Nicholas	<b>xx</b>					
MaryLeigh	<b>x</b>					
Estrella	<b>x</b>					
Mirtala	<b>x</b>					
Matt						<b>x</b>
Emily S.	<b>x</b>					
total	<b>15</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>

**Motion carries.**