

**HISTORIC HIGHLAND PARK NEIGHBORHOOD
COUNCIL**

Post Office Box 50791
Los Angeles, CA 90050
<http://www.highlandparknc.com>
Certified as NC #33 May 28, 2002

**CITY OF LOS
ANGELES**

CALIFORNIA



**DEPARTMENT OF NEIGHBORHOOD
EMPOWERMENT**

200 N. Spring St. Ste.2005
Los Angeles, CA 90012
Telephone: (213) 978-1551

COMMITTEE CHAIRS

Budget & Finance VACANT

| | |
|---------------------|-------------------|
| Executive | Estrella Sainburg |
| Land Use Co-Chair | Mary Allison |
| Land Use Co-Chair | Brendan Cronshaw |
| Outreach Co-Chair | Jeannie Park |
| Outreach Co-Chair | Renee Garcia |
| Rules | VACANT |
| Public Safety | MaryLeigh Roohan |
| Sustainability | Emily Spokes |
| Youth and Education | Robert Diaz |
| (ad-hoc) | |

OFFICERS

| | |
|-----------------------|-------------------|
| President | Estrella Sainburg |
| First Vice President | VACANT |
| Second Vice President | Jeannie Park |
| Treasurer | VACANT |
| Secretary | Robert Diaz |

DIRECTORS AT LARGE

Emily Aldrich, Mary Allison, Brendan Cronshaw, Theresa M. Elorriaga, Christina Esquibel, Renee Garcia, Elizabeth Kerstein, John O'hara, Mary Pickert, MaryLeigh Roohan, Mirtala Sanchez, Emily Spokes

Historic Highland Park Neighborhood Council

Notice of Historic Highland Park General Board Meeting and Agenda
5, November 2020 @ 7 pm
Zoom Meeting Online or By Telephone
Dial (669)900-6833 to Join the Meeting
Then Enter This Webinar ID: 92516137833 and Press #

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Historic Highland Park Neighborhood Council meeting will be conducted entirely telephonically. Every person wishing to address the Neighborhood Council must dial (669)900-6833, and enter 92516137833 and then press # to join the meeting. You can also join the meeting by clicking on the link below to join the webinar: <https://us02web.zoom.us/j/92516137833> International numbers available: <https://us02web.zoom.us/u/kAVcCc47r> Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551.

PUBLIC ACCESS OF RECORDS - In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: <https://www.highlandparknc.com> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email: info@highlandparknc.com

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS - The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

SERVICIOS DE TRADUCCIÓN - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a "Committee Chair Name" de la Mesa Directiva, al "Committee Chair Email Address" por correo electrónico avisar al Concejo Vecinal.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- Fire Station #12 located at 5921 North Figueroa Street, Los Angeles CA 90042
 - <https://www.highlandparknc.com>
 - You can also view our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>.
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AGENDA

- I. Welcoming Remarks
 - A. Call to order
 - B. Roll Call
 - C. Virtual meeting protocol
- II. **Discussion/action:** Motion to approve agenda (5 min)
- III. **Discussion/action:** Motion to approve the October 1 General Board Meeting Minutes (5 min)
- IV. **Discussion/action:** Motion to approve the October 8 General Board Special Meeting Minutes (5 min).
- V. General Public Comments on Non-Agenda Items—Comments from the public on non-agenda items within the Board’s jurisdiction (Limited to 10 min, max 2 min per speaker)
- VI. Government reports/announcements (If you have questions that were not answered, please follow up with the presenter via email so that the meeting may proceed as scheduled (up to 5 minutes each):
 - A. LA City Council District Representatives (CD1 and CD14)
 - B. Mayor’s Office
 - C. City Attorney’s Office
 - D. LAPD
 - E. LAFD
 - F. DONE
 - G. LA Public Library
 - H. LA Parks and Recs
- VII. Messages and reports
 - A. President’s Message (5 min)
 - B. Committee Reports (2 min max each)
 1. Rules
 2. Finance
 3. Outreach
 4. Public Safety
 5. Land Use
 6. Sustainability
 7. Youth and Education
 - C. Liaison & Alliance Reports (2 min max each)
 - D. Budget Advocates Report (5 minutes)
 - E. Mail Report (5 minutes)
 - F. Board member announcements (5 min)
- VIII. Discussion/action: Motion to elect treasurer (see supporting document) (10 minutes).
- IX. Discussion/action: Motion to elect 2 At-Large directors (see supporting document) (10 min)
- X. Community Impact Statements (Time-sensitive)
 - A. **Discussion/action:** Motion to approve CIS for 6021-6029 La Prada Development VTT 82838-SL, ENV-2019-5445-CE (see supporting document) (10 minutes).
 - B. **Discussion/action:** Motion to submit a CIS in support of Town Pizza’s application to permit their continued sale and distribution of beer and wine, as recommended by the Land Use Committee (see supporting document) (10 minutes).
 - C. **Discussion/action:** Discussion and potential motion to submit a CIS regarding having insufficient time to take a stance regarding project ZA-2013-4121-CUB-PA1 / 5022 E York Blvd / Cote Est. (see supporting document) (10 minutes).
- XI. Other time-sensitive items
 - A. **Discussion/action:** Motion to submit Election Information Worksheet (see supporting document) (5 min).

- B. **Discussion/action:** Motion to support spending up to \$1000.00 on projects during Holiday Season as determined by the board to be planned and implemented by the Outreach Committee (10).
 - C. **Discussion/action:** Motion to approve a webinar on Storm Water Capture, in continuation of Sustainability Webinar series, to be planned and carried out by Sustainability Committee (see supporting document) (3 min).
- XII. Committee/liason Projects and Initiatives
- A. **Discussion:** Discussion regarding directory of community partners for board and community use and request by Outreach for Board and public input with the goal being to upload the spreadsheet to the website when it is ready (5 min).
 - B. **Presentation/Discussion:** Presentation and discussion about tree planting in Highland Park as part of LA's Green New Deal efforts (5 min).
- XIII. Community Impact Statements (Non-time sensitive)
- A. **Discussion/action:** Motion to submit CIS to City Council in support of 19-1577 to request that LA City Employees Retirement System's Board report on the feasibility of a phased divestment of risky assets. (see supporting document) (5 min).
 - B. **Discussion/action:** Motion to submit to City Council in support of Council File 20-0492 which proposes that the City take insurers' coal and tar sands investments into account when choosing vendors for a new or renewed insurance (see supporting document) (5 min).
 - C. **Discussion/action:** Motion to approve and send a letter in support of the subdivision into two lots of the residential property located at 6251 Church Street (see supporting document) (5 min).
 - D. **Discussion/action:** Motion to approve and send a letter in support of installing a stop sign at the intersection of Meridian Street and Ave 49, and installing speed humps on Meridian between Ave 49 and 50 (see supporting document) (5 min).
- XIV. Administrative Items (discussion and possible action – up to 20 minutes):
- A. **Discussion/action:** Motion to approve the June, July, August, and September MERs (see supporting document) (5 min).
 - B. **Discussion/action:** Approve structure for Youth and Education Ad-hoc committee (5 min).
 - C. **Discussion/action:** Motion to approve services scope for website master (see supporting document) (5 min).
 - D. **Discussion/action:** Motion to appoint up to 1 board member to the Finance Committee (2 min).
 - E. **Discussion/action:** Motion to appoint up to 1 board member to Sustainability Committee (2 min).
 - F. **Discussion/action:** Motion to appoint up to 1 board member to Outreach Committees (2 min).
 - G. **Discussion/action:** Motion to appoint up to 1 board member to Public Safety Committee (2 min).
 - H. **Discussion/action:** Motion to appoint board members to alliances (Alliance of River Committees (ARC), Congress of Neighborhoods, DWP Advocacy & Oversight, Emergency Preparedness, Los Angeles Neighborhood Council Coalition (LANCC), LGBTQ+ Alliances, Neighborhood Council Budget Advocates (NCBA), and Plan Check Neighborhood Council) (2 min).
 - I. **Discussion/action:** Motion to appoint board members as liaisons (Animal Services, Grievance Panel, Homeless, Legal, Public Works, Purposeful Aging, and Resilience) (2 min).
 - J. **Discussion/action:** Motion to obtain up to 2 new key holders who will be held accountable to the procedures voted on in October (2 min).
 - K. **Discussion/action:** Motion to appoint up to 3 Legislative Liaisons - This role is specifically in charge of tracking general council files or legislation and files on particular issues important to our Neighborhood Council. After checking online files, the Legislative Liaison would make specific committees aware of issues they can then discuss and address, or if it's an item that may not fall into one of our committees, the Liaison can draft a CIS for review and approval at the next Board meeting for review (5 min).
 - L. **Discussion/action:** Motion to approve executive committee meeting date changes from November 26 to November 19 for exec and December 24 to December 17 (2 min).
 - M. **Discussion/action:** Motion to appoint up to 2 CIS filers (2 min).
 - N. **Discussion/action:** Motion for outreach to have access to website for us to put up materials on our own (4 min).
- XV. BOARD MEMBER COMMENTS/ANNOUNCEMENTS
- XVI. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS
- XVII. Adjournment

