

**HISTORIC HIGHLAND PARK NEIGHBORHOOD  
COUNCIL**

Post Office Box 50791  
Los Angeles, CA 90050  
<http://www.highlandparknc.com>  
Certified as NC #33 May 28, 2002

**CITY OF LOS  
ANGELES**

CALIFORNIA



**DEPARTMENT OF NEIGHBORHOOD  
EMPOWERMENT**

200 N. Spring St. Ste.2005  
Los Angeles, CA 90012  
Telephone: (213) 978-1551

**COMMITTEE CHAIRS**

Budget & Finance	Geri Simmons
Executive	Estrella Sainburg
Land Use	Mary Allison
Outreach Co-Chair	Jeannie Park
Outreach Co-Chair	Renee Garcia
Rules	VACANT
Public Safety	VACANT
Sustainability	Emily Spokes

**OFFICERS**

President	Estrella Sainburg
First Vice President	VACANT
Second Vice President	Jeannie Park
Treasurer	Geri Simmons
Secretary	Robert Diaz

**DIRECTORS AT LARGE**

Emily Aldrich, Mary Allison, Brendan  
Cronshaw, Theresa M. Elorriaga, Christina  
Esquibel, Mauro Garcia, Renee Garcia,  
Elizabeth Kerstein, John O'hara, Mary Pickert,  
James Rocchio, MaryLeigh Roohan, Mirtala  
Sanchez, Emily Spokes

# Historic Highland Park Neighborhood Council

Notice of Historic Highland Park General Board Special Meeting and Agenda  
8, October 2020 @ 7 pm  
Zoom Meeting Online or By Telephone  
Dial (669)900-6833 to Join the Meeting  
Then Enter This Webinar ID: 82448589276 and Press #

**VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION**

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Historic Highland Park Neighborhood Council meeting will be conducted entirely telephonically. Every person wishing to address the Neighborhood Council must dial (669)900-6833, and enter 82448589276 and then press # to join the meeting. You can also join the meeting by clicking on the link below to join the webinar: <https://us02web.zoom.us/j/82448589276> International numbers available: <https://us02web.zoom.us/u/kcnHPfDoe7> Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: (213) 978-1551.

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: <https://www.highlandparknc.com> or at the scheduled meeting. In addition, if

you would like a copy of any record related to an item on the agenda, please email:

[info@highlandparknc.com](mailto:info@highlandparknc.com)

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**SERVICIOS DE TRADUCCIÓN** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a “Committee Chair Name” de la Mesa Directiva, al “Committee Chair Email Address” por correo electrónico avisar al Concejo Vecinal.

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

- Fire Station #12 located at 5921 North Figueroa Street, Los Angeles CA 90042
- <https://www.highlandparknc.com>
- You can also view our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>.

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## AGENDA

1. Welcome, Call to Order, and Roll Call
2. Discussion and motion to approve agenda (5 min).
3. General Public Comments on Non-Agenda Items—Comments from the public on non-agenda items within the Board’s jurisdiction ((Limited to 10 min, max 2 min per speaker)
4. Presentation of information regarding streams of communication to website master (5)
5. Discussion and possible action to appoint Land use Committee Co-Chair (5 min).
6. Discussion and possible action to appoint additional Board Members to the Land Use Committee (5 min).
7. Discussion and possible action to appoint additional Board Members to the Rules Committee (5 min).
8. Discussion and possible action to appoint Public Safety Chair (5 min).
9. Discussion and possible action to appoint additional Board Members to the Public Safety Committee (5 min).
10. Discussion and possible action to appoint additional Board Members to the Sustainability Committee (5 min).
11. Discussion and possible motion to create an ad hoc committee called Youth and Education that shall meet at least once every two months and shall dissolve by June 2021 with the goal of creating a report that will be sent to the board to recommend how the HHPNC can advocate for youth and education. (5 min)

12. Discussion and possible action to appoint Youth and Education Chair (5 min).
13. Discussion and possible action to appoint additional Board Members to the Youth and Education Committee (5 min).
14. Discussion and possible action to appoint an alternate signer to the HHPNC. Please see link for description of the position (5 min).  
<https://clerk.lacity.org/sites/g/files/wph606/f/NCFP%20Policies%2007.19.18%20Final.pdf>
15. Discussion and possible action to appoint a 2nd bank cardholder to the HHPNC. Please see link for description of the position (5 min).  
<https://clerk.lacity.org/sites/g/files/wph606/f/NCFP%20Policies%2007.19.18%20Final.pdf>
16. Discussion and possible motion to create set standards for obtaining, scanning, and uploading to Google Drive mail from the P.O. Box (10 min).
17. Discussion and possible motion to create an adhoc committee focused on organizing NC election for Historic Highland Park neighborhood Council 2021-2023 term and appoint board members (5 min)
18. Discussion and possible motion to appoint up to 3 more CIS filers (5 min)
19. New Business
20. Adjournment