

Notice of Historic Highland Park Special Board Meeting Minutes
 Thursday, 8 October 2020 @7pm
 Zoom Meeting Online or By Telephone
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DRAFT AGENDA

(Abstentions are neither in favor nor in opposition)

1. Welcome, Call to Order, & Roll Call
 Time: 7:03 pm

Estrella: I would like to say a few things, 1. Time Keeping of committee and stakeholders. Geri the Treasurer resigned from her position. Voting on amended items and then on motion is a must.

Present: Estrella, Jeannie, Robert, Emily A., Mary A. Brendon, Theresa, Renee, Elizabeth, John, Mary P., MaryLeigh, Mirtala, Emily S.

Not present: Geri, Jeannie arrived 8:32 pm, Christina, Theresa arrived 8:31 pm

Mirtala arrived 7:35 pm, **Mauro, James, Emily A.** left meeting at 9:53 pm then returned shortly

2. Discussion and action/motion to approve agenda; (5 min)

Public Comment: Rick Marquez= Action then motion then voting and clarification. Gemma Marquez, Clara Solis= 370 S. Clarence St. give away Toiletries.

Mary A. motions to approve the agenda, Emily S. seconds the motion.

Member	For	Against	Abstain	Recused	Ineligible	Absent
Emily A	x					
Mary A.	x					
Brendan	x					
Robert	x					
Theresa						x
Christina						x
Mauro						x
Renee	x					
Elizabeth					x	
John	x					
Jeannie						x
Mary P.	x					
James R.						x

MaryLeigh	x					
Estrella	x					
Mirtala						x
Geri						x
Emily S.	x					
total	10	0	0	0	1	7

Motion carries.

3. General Public Comments on Non-Agenda Items—Comments from the public on non-agenda items within the Board’s jurisdiction (Limited to 10 min, max 2 min per speaker.) **Gemma Marquez**, Board member to speak louder.

4. Presentation of information regarding streams of communication to website master. (5 min)
 Kristina smith email system she is ok with constant contact. The committee member workflow are committee chairs and send information to Kristina Smith. Website Newsletter information please send to Mary P. Mary A. ADHOC, City Planning, you can speak to Kristina Smith. Interacting with stakeholders with social media, increase skill improvement.

Public Comment: None

5. Discussion and possible action to appoint Land use Committee Co-Chair. (5 min)

Public Comment: Clare Solis, Rick Marquez,

Emily A. spoke about her Land Use experience, training upcoming for Land Use committee dates, Theresa said that stakeholders work together great team even with some conflict.

Emily S. motions to appoint Brendon as Co-chair to the Land Use Committee Emily A. seconds the motion.

Member	For	Against	Abstain	Recused	Ineligible	Absent
Emily A	x					
Mary A.	x					
Brendan	x					
Robert	x					
Theresa	x					
Christina						x
Mauro						x
Renee	x					
Elizabeth					x	
John	x					
Jeannie						x
Mary P.	x					
James R.						x

MaryLeigh	x					
Estrella	x					
Mirtala						x
Geri						x
Emily S.	x					
total	11	0	0	0	1	6

Motion carries.

6. Discussion and possible action to appoint additional Board Members to the Land Use Committee (5 min). **Mirtala and John**

Public Comment: Sylva Blackstone, Rick Marquez spoke about needing to recuse if needed, upon a conflict of interest? Tani Kaye Stated that she supports Mirtala. Gemma Marquez, planning 101 We have investment in HP. Clara Solis supports Mirtala and she speaks Spanish.

Emily A. asked to be moved from finance to Land Use after some time Emily decided to stay in finance. Mirtala Sanchez spoke about her growing up in HP and wanting to speak for the people, give them a voice. John O'Hara would like to move from Finance to Land Use, I want to be involved where the action is. I have no prior experience. Theresa mentioned that the committee (Land Use), needs lots of operational organization. Jeannie was not here at the time of motion. Mary A. asked for motion to be heard later in the meeting MaryLeigh seconds. Upon Jeannie's arrival around 8:35 Estrella calls to open the motion again Mary A second. Each candidate is now allowed to answer questions from the board and public. Mirtalla and John were selected due to most votes, Mirtala 9 yes, John 9 yes and Jeannie 4 yes.

Mary A motions to appoint Mirtala and John as members of the Land Use Committee Renee seconds the motion

Member	For	Against	Abstain	Recused	Ineligible	Absent
Emily A						x
Mary A.	x					
Brendan	x					
Robert	x					
Theresa	x					
Christina						x
Mauro						x
Renee	x					
Elizabeth					x	
John	x					
Jeannie	x					
Mary P.	x					

James R.						X
MaryLeigh	X					
Estrella	X					
Mirtala	X					
Geri						X
Emily S.	X					
total	12	0	0	0	1	5

Motion carries.

7. Discussion and possible action to appoint additional Board Members to the Rules Committee (5 min).

Public Comment: Gemma Marquez rules committee true collaboration keep it open. No members to appoint.

Estrella gave some information about the Rules Committee. Mary P. stated that the whole board is not here we can vote on this later. 1st VP does chair this group, Theresa is a current member and there needs to be two more members. Estrella moves to motion postpone this item to next Board Meeting Mary P. seconds the motion.

Member	For	Against	Abstain	Recused	Ineligible	Absent
Emily A	X					
Mary A.	X					
Brendan	X					
Robert	X					
Theresa						X
Christina						X
Mauro						X
Renee	X					
Elizabeth					X	
John	X					
Jeannie						X
Mary P.	X					
James R.						X
MaryLeigh	X					
Estrella	X					
Mirtala	X					

Geri						x
Emily S.						
total	10	0	1	0	1	6

Motion carries.

8. Discussion and possible action to appoint Public Safety Chair (5 min).

MaryLeigh

Public Comment: Clara Solis

Gemma there are 4 stakeholders on the committee no board members on the committee, meets with LAPD, FD gang members, gang shootings are up in HP, discuss COVID matters etc. Emily A. stated that she will wait for committee. MaryLeigh willing to step up to try and be chair. Emily S. motions to appoint MaryLeigh as Chair to Public Safety Committee Mary A. seconds the motion.

Member	For	Against	Abstain	Recused	Ineligible	Absent
Emily A	x					
Mary A.	x					
Brendan	x					
Robert	x					
Theresa						x
Christina						x
Mauro						x
Renee	x					
Elizabeth					x	
John	x					
Jeannie						x
Mary P.	x					
James R.						x
MaryLeigh	x					
Estrella	x					
Mirtala	x					
Geri						x
Emily S.	x					
total	11	0	0	0	1	6

Motion carries.

9. Discussion and possible action to appoint additional Board Members to the Public Safety Committee (5 min). Mary A., Emily A, Brendan C

Public Comment: Gemma Marquez

Emily S. motions to appoint Mary A., Emily A., Brendan C. as members of the Public Safety Committee Mary P. seconds the motion

Member	For	Against	Abstain	Recused	Ineligible	Absent
Emily A	x					
Mary A.	x					
Brendan	x					
Robert	x					
Theresa						x
Christina						x
Mauro						x
Renee	x					
Elizabeth					x	
John	x					
Jeannie						x
Mary P.	x					
James R.						x
MaryLeigh	x					
Estrella	x					
Mirtala	x					
Geri						x
Emily S.	x					
total	11	0	0	0	1	6

Motion carries.

10. Discussion and possible action to appoint additional Board Members to the Sustainability Committee (5 min). Elizabeth and MaryLeigh

Public Comment: None

Emily S. motions to appoint Elizabeth and Maryleigh as members to the Sustainable Committee Mary A. seconds the motion

Member	For	Against	Abstain	Recused	Ineligible	Absent
Emily A	x					
Mary A.	x					

Brendan	x					
Robert	x					
Theresa						x
Christina						x
Mauro						x
Renee	x					
Elizabeth					x	
John	x					
Jeannie						x
Mary P.	x					
James R.						x
MaryLeigh	x					
Estrella	x					
Mirtala	x					
Geri						x
Emily S.	x					
total	11	0	0	0	1	6

Motion carries.

11. Discussion and possible motion to create an ad hoc committee called Youth and Education that shall meet at least once every two months and shall dissolve by June 2021 with the goal of creating a report that will be sent to the board to recommend how the HHPNC can advocate for youth and education (5min).

Public Comment: Gemma Marquez, outreach now is at a disadvantage due to COVID, but outreach to schools very important. Bridging and connecting, mental health a concern for the kids. Clara Solis schools and clubs need to be contacted, organization. Rick Marquez hopefully this will rollover to the next term.

Mary A. had some questions about the motion and its time limitations, Elizabeth asked about the goals of the committee. Theresa stated that she feels like this should be a Liaison person due to constraints to a committee, Liaison has more flexibility. Emily S. motions to approve the creation of the ADHOC Committee for Youth And Education Renee seconds the motion

Member	For	Against	Abstain	Recused	Ineligible	Absent
Emily A	x					

Mary A.	x					
Brendan	x					
Robert	x					
Theresa	x					
Christina						x
Mauro						x
Renee	x					
Elizabeth					x	
John	x					
Jeannie	x					
Mary P.	x					
James R.						x
MaryLeigh	x					
Estrella	x					
Mirtala	x					
Geri						x
Emily S.	x					
total	13	0	0	0	1	4

Motion carries.

12. Discussion and possible action to appoint Youth and Education Chair (5 min).

Robert Diaz

Public Comment: None

Emily S. motions to appoint Robert Diaz as Chair to the Youth and Education Committee

Jeannie P. seconds the motion

Member	For	Against	Abstain	Recused	Ineligible	Absent
Emily A	x					
Mary A.	x					
Brendan	x					
Robert	x					
Theresa	x					
Christina						x
Mauro						x

Renee	x					
Elizabeth					x	
John	x					
Jeannie	x					
Mary P.	x					
James R.						x
MaryLeigh	x					
Estrella	x					
Mirtala	x					
Geri						x
Emily S.	x					
total	13	0	0	0	1	4

Motion carries.

13. Discussion and possible action to appoint additional Board Members to the Youth and Education ADHOC Committee (5 min). **Elizabeth K. Mary A. MaryLeigh R. Theresa**

Public Comment: None

Mary A. motions to appoint Elizabeth, Mary A., MaryLeigh and Theresa as Board members to the Youth and Education Committee Emily S. seconds the motion

Member	For	Against	Abstain	Recused	Ineligible	Absent
Emily A	x					
Mary A.	x					
Brendan	x					
Robert	x					
Theresa	x					
Christina						x
Mauro						x
Renee	x					
Elizabeth					x	
John	x					
Jeannie	x					
Mary P.	x					
James R.						x

MaryLeigh	x					
Estrella	x					
Mirtala	x					
Geri						x
Emily S.	x					
total	13	0	0	0	1	4

Motion carries.

14. Discussion and possible action to appoint an alternate signer to the HHPNC. Please see link for description of the position (5 min). Emily S.

<https://clerk.lacity.org/sites/g/files/wph606/f/NCFP%20Policies%2007.19.18%20Final.pdf>

Public Comment: None

Theresa stated that the signer ought to be in the finance committee too. Emily A. motions to appoint Emily S. as alternate signer for HHPNC Robert seconds the motion

Member	For	Against	Abstain	Recused	Ineligible	Absent
Emily A	x					
Mary A.	x					
Brendan	x					
Robert	x					
Theresa	x					
Christina						x
Mauro						x
Renee	x					
Elizabeth					x	
John	x					
Jeannie	x					
Mary P.	x					
James R.						x
MaryLeigh	x					
Estrella	x					
Mirtala	x					
Geri						x
Emily S.	x					

total	13	0	0	0	1	4
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Motion carries.

15. Discussion and possible action to appoint a 2nd bank cardholder to the HHPNC. Please see link for description of the position (5 min). Robert Diaz

<https://clerk.lacity.org/sites/g/files/wph606/f/NCFP%20Policies%2007.19.18%20Final.pdf>

Public Comment: None

Mary P. mentioned limits of spending, purchases and receipts. Renee motions to appoint Robert as 2ND Bank Card Holder to the HHPNC Jeannie seconds the motion

Member	For	Against	Abstain	Recused	Ineligible	Absent
Emily A	X					
Mary A.	x					
Brendan	x					
Robert	x					
Theresa	x					
Christina						x
Mauro						x
Renee	x					
Elizabeth					x	
John	x					
Jeannie	x					
Mary P.	x					
James R.						x
MaryLeigh	x					
Estrella	x					
Mirtala	x					
Geri						x
Emily S.	x					
total	13	0	0	0	1	4

Motion carries.

16. Discussion and possible motion to create set standards for obtaining, scanning, and uploading to Google Drive mail from the P.O. Box (10 min).

Public Comment: Clara Solis, Gemma Marquez, I am worried where the mail is that is disturbing to me., Sylva Blackstone

Theresa stated I have mail from June but for July and August I don't know. We need to set a schedule for mail pick up. Mirtala what is the Volume of the mail? Estrella 1-3 letters a week. Who ends up with the physical mail? 2 members, the secretary hold the live mail. Mary P. standards? Not all mail is appropriate for the web site. Emily S. amend motion to be more general with time frame. Mary A. amends the motion to set standard for mail pick 1 x a week, and be scanned to google drive, standing items for board meetings to have to be done by the two key holders. Mary P seconds.

Mary A. says that weekly scanning weekly retrieval is best.

Theresa motions to approve the set of standards or workflow to the google drive from the P.O. box, Mary A. seconds of the motion

Member	For	Against	Abstain	Recused	Ineligible	Absent
Emily A	x					
Mary A.	x					
Brendan	x					
Robert	x					
Theresa			x			
Christina						x
Mauro						x
Renee			x			
Elizabeth					x	
John	x					
Jeannie	x					
Mary P.	x					
James R.						x
MaryLeigh			x			
Estrella	x					
Mirtala	x					
Geri						x
Emily S.	x					
total	10	0	3	0	1	4

Motion carries.

17. Discussion and possible motion to create an ADHOC committee focused on organizing NC election for Historic Highland Park Neighborhood Council 2021-2023 term and appoint board members (5 min).

Public Comment Gemma Marquez, I am confused I thought individuals running cannot be on the ADHC committee?

Estrella securing the right of the election process. Mail only, outreach with candidates. Mary P. how? Vote by mail, genesis to Outreach committee then hands off. Theresa who does what? Different types of people this is intimidating. Estrella amends that this item be handled by the Outreach committee, Jeannie seconds motion.

Member	For	Against	Abstain	Recused	Ineligible	Absent
Emily A	x					
Mary A.	x					
Brendan	x					
Robert	x					
Theresa			x			
Christina						x
Mauro						x
Renee			x			
Elizabeth					x	
John	x					
Jeannie	x					
Mary P.	x					
James R.						x
MaryLeigh			x			
Estrella	x					
Mirtala	x					
Geri						x
Emily S.	x					
total	10	0	3	0	1	4

Motion carries.

18. Discussion and possible motion to appoint up to 3 more CIS filers (5 min)

Jeannie

Public Comment: Clara Solis states that Lincoln Htgs NHC CIS are powerful, when I attended.

Rick Marquez

Estrella me and Mary P. rotate with writing the CIS letters. Mary P. CIS is a powerful tool more to discuss later. Robert inquired about the Legislative report. Theresa motions to approve Jeannie as additional CIS filers for HHPNC Jeannie seconds of the motion.

Member	For	Against	Abstain	Recused	Ineligible	Absent
Emily A	x					

Mary A.	x					
Brendan	x					
Robert	x					
Theresa	x					
Christina						x
Mauro						x
Renee	x					
Elizabeth					x	
John	x					
Jeannie	x					
Mary P.	x					
James R.						x
MaryLeigh	x					
Estrella	x					
Mirtala	x					
Geri						x
Emily S.						
total	13	0	0	0	1	4

Motion carries.

19. New Business:

Public Comment: Clare Solis LADWP good point to Rick Marquez. Rick Marquez stated that his LADWP bill was a thousand dollars for 2 people that is unbelievable what they are doing to us. Sylva Blackstone ADHOC committee plan? Emily S. FB attacks towards me we will not tolerate this kind of behavior. Section 7: addresses the absences of board members. I propose we address this on the next board meeting to remove members from the board with excessive absences.

20. Adjournment

Public comment:

Emily S. motions to adjourn meeting at 10:07 pm John seconds the motion

Member	For	Against	Abstain	Recused	Ineligible	Absent
Emily A						x
Mary A.	x					
Brendan						x
Robert	x					

Theresa	x					
Christina						x
Mauro						x
Renee	x					
Elizabeth					x	
John	x					
Jeannie	x					
Mary P.	x					
James R.						x
MaryLeigh	x					
Estrella	x					
Mirtala	x					
Geri						x
Emily S.	x					
total	11	0	0	0	1	6

Motion carries.