

**HISTORIC HIGHLAND PARK NEIGHBORHOOD
COUNCIL**

Post Office Box 50791
Los Angeles, CA 90050
<http://www.highlandparknc.com>
Certified as NC #33 May 28, 2002

**CITY OF LOS
ANGELES**

CALIFORNIA



**DEPARTMENT OF NEIGHBORHOOD
EMPOWERMENT**

200 N. Spring St. Ste.2005
Los Angeles, CA 90012
Telephone: (213) 978-1551

COMMITTEE CHAIRS

Budget & Finance	VACANT
Executive	Estrella Sainburg
Land Use	Mary Allison
Outreach	VACANT
Rules	VACANT
Public Safety	VACANT
Sustainability	Estrella Sainburg

OFFICERS

President	Estrella Sainburg
	First Vice President
VACANT	
	Second Vice President
Jeannie Park	
Treasurer	Geri Simmons
Secretary	Robert Diaz

DIRECTORS AT LARGE

Emily Aldrich, Mary Allison,
Brendan Cronshaw, Theresa M. Elorriaga,
Christina Esquibel, Mauro Garcia, Renee
Garcia, John O'hara, Mary Pickert, James
Rocchio, MaryLeigh Roohan, Mirtala Sanchez,
Emily Spokes

Historic Highland Park Neighborhood Council

Notice of Historic Highland Park Executive Committee Meeting and Agenda

24, September 2020 @7 pm

Zoom Meeting Online or By Telephone

Dial (669)900-6833 to Join the Meeting

Then Enter This Webinar ID: 97843661763 and Press #

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Historic Highland Park Neighborhood Council meeting will be conducted entirely telephonically. Every person wishing to address the Neighborhood Council must dial (669)900-6833, and enter 97843661763 and then press # to join the meeting. You can also join the meeting by clicking on the link below to join the webinar: <https://zoom.us/j/97843661763> International numbers available: <https://zoom.us/u/aSqFfIcJP> Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website:

<https://www.highlandparknc.com> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email: info@highlandparknc.com

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

SERVICIOS DE TRADUCCIÓN - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Estrella Sainburg de la Mesa Directiva, a estrella.sainburg@highlandparknc.com por correo electrónico avisar al Concejo Vecinal.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- Fire Station #12 located at 5921 North Figueroa Street, Los Angeles CA 90042
- <https://www.highlandparknc.com>
- You can also view our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>.

AGENDA

1. Welcome, Call to Order, and Roll Call
2. Discussion and motion to approve agenda.
3. Discussion and motion to approve the July 23, 20202 Executive Committee Meeting Minutes.
4. General Public Comments on Non-Agenda Items—Comments from the public on non-agenda items within the Board’s jurisdiction ((Limited to 10 min, max 2 min per speaker)
5. Chair’s Report
6. Discussion and possible motion regarding roles and responsibilities of executive committee officers and responsibilities for monthly executive meetings, such as printing and posting agenda and moderating executive committee meetings. (15 min)
7. Discussion and possible motion regarding processes for onboarding new board members, in addition to the existing DONE training. (10 min)
8. Discussion and possible motion regarding a weekly update to send to board members, including possible items such as meetings happening this week, and process for moving forward with creating and sending an update. (10 min)
9. Discussion and possible motion regarding the responsibilities of the website master, Kristina Smith, and creation of a plan for communication streams to her. (10 min)
10. Discussion and possible action to hold a board training in mid-October with DONE as guest speaker on topics such as Brown Act, Robert’s Rules of Order, and how to get work done in between meetings. (10 min)

11. Discussion and possible action to review and prioritize agenda items submitted for the next HHPNC Regular Board Meeting. (30 min)
12. New Business
13. Adjournment