

Monthly Expenditure Report



Reporting Month: June 2020

Budget Fiscal Year: 2019-2020

NC Name: Historic Highland Park
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$20321.23	\$3215.10	\$17106.13	\$750.00	\$0.00	\$16356.13

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$30661.49	\$1041.93	\$5216.13	\$0.00	\$4466.13
Outreach		\$2173.17		\$750.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$6000.00	\$0.00	\$6000.00	\$0.00	\$6000.00
Neighborhood Purpose Grants	\$10000.00	\$0.00	\$4275.00	\$0.00	\$4275.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$27955.26	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE_highlan	06/01/2020	G Suite - Office Expenditure May 2020 Invoice	General Operations Expenditure	Office	\$277.93
2	PUBLIC STORAGE 22324	06/03/2020	Public Storage - Office Expenditure June 2020	General Operations Expenditure	Office	\$184.00
3	DBA The Mailroom	06/02/2020	17	General Operations Expenditure	Office	\$290.00
4	DBA The Mailroom	06/11/2020	17	General Operations Expenditure	Office	\$290.00
5	HF Custom Solutions	06/02/2020	22	General Operations Expenditure	Outreach	\$417.00
6	HF Custom Solutions	06/02/2020	22	General Operations Expenditure	Outreach	\$1091.02
7	HF Custom Solutions	06/02/2020	22	General Operations Expenditure	Outreach	\$665.15
Subtotal:						\$3215.10

Outstanding Expenditures

#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Luther Burbank Middle School	06/23/2020	Motion to approve up to \$750 for Outreach at the Luther Burbank Middle School Christmas Posada event in December 2019.	General Operations Expenditure	Outreach	\$750.00
Subtotal: Outstanding						\$750.00