

Monthly Expenditure Report



Reporting Month: November 2019 Budget Fiscal Year: 2019-2020

NC Name: Historic Highland Park
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$40502.13	\$5053.02	\$35449.11	\$1500.00	\$1500.00	\$32449.11

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$30661.49	\$1259.35	\$23174.11	\$0.00	\$23174.11
Outreach		\$668.67		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$6000.00	\$0.00	\$6000.00	\$0.00	\$6000.00
Neighborhood Purpose Grants	\$10000.00	\$3125.00	\$6275.00	\$1500.00	\$4775.00
Funding Requests Under Review: \$1500.00		Encumbrances: \$0.00		Previous Expenditures: \$6159.36	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE_highlan	11/02/2019	(Credit card transaction)	General Operations Expenditure	Office	\$238.82
2	PUBLIC STORAGE 22324	11/03/2019	(Credit card transaction)	General Operations Expenditure	Office	\$169.00
3	INT IN THE MAILROOM	11/13/2019	(Credit card transaction)	General Operations Expenditure	Office	\$290.00
4	INMOTIONHOSTING.COM	11/19/2019	(Credit card transaction)	General Operations Expenditure	Office	\$136.86
5	STAPLES 00102277	11/07/2019	(Credit card transaction)	General Operations Expenditure	Office	\$134.67
6	SUPERIOR SUPER WHSE	11/12/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$16.76
7	YUM YUM # 9198	11/12/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$56.91
8	LA FUENTE RESTAURANT #	11/29/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$595.00

9	KRISTINA J. SMITH / THE MAIL ROOM	10/23/2019	Motion to approve website and email services by Kr...	General Operations Expenditure	Office	\$290.00
10	End Homelessness California	10/29/2019	Motion to approve up to \$3125 for the NPG app...	Neighborhood Purpose Grants		\$3125.00
Subtotal:						\$5053.02

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Benjamin Franklin High School	11/27/2019	Motion to Approve up to \$1500 for the NPG sub...	Neighborhood Purpose Grants		\$1500.00
Subtotal: Outstanding						\$1500.00