

Historic Highland Park Neighborhood Council  
 Notice of Rules Committee Meeting Minutes  
 17 December 2019 7pm  
 Highland Park Senior Center  
 6152 N. Figueroa St, Los Angeles, CA 90042

**AGENDA**

1. Call to Order  
**Time: 7:21pm**
2. Roll Call

Committee Member	PRESENT	ABSENT
Nancy Verma (Chair)	X	
Prissma Juarez	X	
Stephanie Maynetto-Jackson	X	
Sheri Lunn	X 7:34 pm	
Theresa Elloriaga		X

3. Chair's Report
4. General Public Comments on Non-Agenda Items—Comments from the public on non-agenda items within the Board's jurisdiction (Limited to 5 min, max 1 min per speaker)  
**Public Comment: Rick Marquez, Clara Solis, Gemma Marquez, Caroline Aguirre**

**ACTION ITEMS**

5. [2 min] Motion to approve agenda.  
**Public Comment: Gemma Marquez**

**Nancy moves to table items 6 & 8, and merge items 9 & 10. Stephanie seconds.**

Committee Member	FOR	AGAINST	ABSTAIN	RECUSED	INELIGIBLE	ABSENT
Nancy	X					
Prissma		X				
Stephanie	X					
Sheri	X					
Theresa						X
Vacant						
<b>TOTAL</b>	<b>3</b>	<b>1</b>				<b>1</b>

**MOTION Carries**

6. [2 min] **Motion to approve the July 25, 2019 Rules Committee Meeting Minutes.** / Moción para aprobar la reunión del Comité de Reglas del 25 de julio de 2019 Minutos.  
**Tabled**
7. [10 min] **Discussion and possible motion to vote and appoint one community stakeholder to the Rules Committee.** / Discusión y posible moción para votar y nombrar a una parte interesada de la comunidad para el Comité de Reglas.  
**Public Comment: Gemma Marquez, Steve Crouch, Clara Solis, Caroline Aguirre, Richard Marquez**  
**Stakeholder Candidate Statements: Rick Marquez - no longer wants to be a candidate Drew Panoessa - presents**

**Gemma Marquez - Disruptive, Out of Order Warning Given**

**Sheri moves to appoint Drew Panoessa to the Rules Committee. Stephanie seconds.**

Committee Member	FOR	AGAINST	ABSTAIN	RECUSED	INELIGIBLE	ABSENT
Nancy	X					
Prissma		X				
Stephanie	X					
Sheri	X					
Theresa						X
Vacant						
<b>TOTAL</b>	<b>3</b>	<b>1</b>				<b>1</b>

**MOTION Carries.**

8. [10 min] Discussion and possible motion regarding the Rules Committee budget allocation.

**Tabled**

9. [10 min] Discussion and possible motion regarding the Agenda Policy and Procedures.

**Merged with #10**

10. [20 min] Discussion and possible motion to recommend the Board approves the first draft of a Standing Rules document.

**Public Comment: Gemma Marquez, Clara Solis, Caroline Aguirre, Rick Marquez, Steve Crouch**

**Public Comment: Gemma Marquez, Rick Marquez, Clara Solis, Caroline Aguirre, Steve Crouch**

**Drew moves to approve the HHPNC Standing Rules with amendments to changing the “if unavailable then the 1st VP or the Treasurer may do so” to “the line of succession as follows: 1st VP, 2nd VP, Treasurer, Secretary” and remove “All meeting occurring on a Monday, Tuesday, Wednesday must be posted by 5pm the previous Friday. (Weekends do not count towards 72 hours)”. Sheri seconds.**

**Public Comment: Rick Marquez, Clara Solis, Gemma Marquez, Rick Marquez, Caroline Aguirre**

Committee Member	FOR	AGAINST	ABSTAIN	RECUSED	INELIGIBLE	ABSENT
Nancy	X					
Prissma	X					
Stephanie	X					
Sheri	X					
Theresa						X
Drew	X					
<b>TOTAL</b>	<b>5</b>					<b>1</b>

**MOTION Carries**

11. [10 min] Discussion and possible motion regarding the planning, process and timeline needed to update the HHPNC Bylaws updates with EmpowerLA in 2020.

**Public Comments: Gemma Marquez, Rick Marquez,**

**Public Comments Round 2: Rick Marquez, Gemma Marquez, Clara Solis, Caroline Aguirre, Steve Crouch**

**DONE Rep arrives 8:22pm**

**Jan Special Meeting Board Thurs 23, Rules Wed Feb 12, Special Meeting Board #2 Feb 20, Rules Mon Feb 24.**

**Drew moves to recommend to the Board to set a tentative timeline for the following meeting dates: Special Board Meeting Thursday Jan 23, Rules Committee Meeting Wed Feb 12, Special Board Meeting Thurs Feb 20, Rules Committee Meeting Mon Feb 24. Stephanie seconds.**

Committee Member	FOR	AGAINST	ABSTAIN	RECUSED	INELIGIBLE	ABSENT
Nancy	X					
Prissma	X					
Stephanie	X					
Sheri	X					
Theresa						X
Drew	X					
<b>TOTAL</b>	<b>5</b>					<b>1</b>

**MOTION Carries**

**Drew exits 8:41pm**

12. [30 min] Discussion and possible motion regarding proposed changes to the HHPNC Bylaws.

**Public Comment: Gemma Marquez, Rick Marquez, Clara Solis, Caroline Aguirre, Steve Crouch**  
**No action.**

13. [10 min] Discussion and possible motion regarding properly establishing the Sustainability Committee as a standing committee.

**Public Comment: Gemma Marquez, Rick Marquez, Clara Solis**  
**No action.**

14. [10 min] Discussion and motion regarding the guidelines and timeline for NPG submissions.

**Referred to the Budget & Finance.**

**Public Comment: None**

15. New Business

**Public Comment: Clara Solis, Gemma Marquez, Caroline Aguirre, Rick Marquez, Gemma Marquez**

**For the record: Gemma stated "DONE" recommended**

**Committee: Prissma**

16. **Adjournment / Levantar la sesion**

**Public Comment: Clara Solis**

**Stephanie moves to adjourn the meeting. Sheri seconds. 9:02pm**

Committee Member	FOR	AGAINST	ABSTAIN	RECUSED	INELIGIBLE	ABSENT
Nancy	X					
Prissma	X					
Stephanie	X					
Sheri	X					
Theresa						X
Drew						X
<b>TOTAL</b>	<b>4</b>					<b>2</b>

**MOTION Carries**