

**HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL**

Post Office Box 50791  
Los Angeles, CA 90050  
<http://www.highlandparknc.com>  
Certified as NC #33 May 28, 2002

**CITY OF LOS ANGELES**

CALIFORNIA

**DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT**

200 N. Spring St. Ste.2005  
Los Angeles, CA 90012  
Telephone: (213) 978-1551

**COMMITTEE CHAIRS**

Rocío Rivas	Executive
Rocío Rivas & Antonio Castillo	Rules
Joan Potter	Budget & Finance
Yolanda Nogueira	Outreach
Antonio Castillo & Melanie Freeland	Land Use
Rocío Rivas	Family, Youth, & Education
Ross Ufberg & Stanley Moore	Public Safety
Yolanda Nogueira & Rocio Rivas	Housing, Renters & Homelessness
Yolanda Nogueira	Beautification
Jamie Tijerina	Culture & Equality
Gavin Pierce & Jeffrey Rex	Sustainability
Marcus Moché	Local Economic Development/Business Support
Joan Potter & Ross Ufberg	Elections

**EXECUTIVE BOARD**

Rocío Rivas	PRESIDENT
SuzAnn Brantner	FIRST VICE PRESIDENT
Antonio Castillo	SECOND VICE PRESIDENT
Joan Potter	TREASURER
VACANT	SECRETARY



**Eric M. Garcetti**  
**Mayor**

**DIRECTORS AT LARGE**

Linda "Boo" Caban, Melanie Freeland, Zacharias Gardea, Sheri Lunn, Marcus Moché, Stanley Moore, Yolanda Nogueira, Mary Pickert, Gavin Pierce, Jeffrey Rex, Joe Tarr, Jamie Tijerina, Ross Ufberg

# Historic Highland Park Neighborhood Council

Notice of Regular Board Meeting and Agenda

Thursday, March 07, 2019

Highland Park Senior Center

6152 N. Figueroa St., Los Angeles, CA 90042

7:00 p.m. – 9:00 p.m.

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item prior to the Board taking action. Public comment is limited to 2 minutes per speaker but the Board has the discretion to modify the amount of time for any speaker.

When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. The public may also comment on a specific item listed on this agenda when the Board considers that item. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Historic Highland Park Neighborhood Council holds its regular meetings on the first and third Thursday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at: the Fire Station #12 located at 5921 North Figueroa Street and online at [www.highlandparknc.com](http://www.highlandparknc.com), Facebook @hhpnc, and Instagram @highlandparknc.

The Historic Highland Park Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Historic Highland Park Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or e-mail to [NCsupport@lacity.org](mailto:NCsupport@lacity.org). In compliance with Government Code Section 54957.5, nonexempt writings that are distributed to a majority of all board members in advance of a meeting may be viewed at [www.highlandparknc.com/](http://www.highlandparknc.com/) by clicking the Board agenda link or at the scheduled meeting. If you would like a copy of any record related to an item on the agenda, please contact Rocío Rivas at ([rocio.rivas@highlandparknc.com](mailto:rocio.rivas@highlandparknc.com)). To request language services please call the Dept. of Neighborhood Empowerment, City of L.A at (213) 978-1551.

**SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 DIAS DE TRABAJO (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.**

## **AGENDA**

- A. Call to Order
- B. Roll Call
- C. Elected Officials (Mayor's office, CA 34<sup>th</sup>District, CD1, CD14, AD51, SD22, BOS1)
- D. Department of Neighborhood Empowerment (DONE)
- E. President's Report
- F. LAPD Report
- G. LAFD Report
- H. LAPL Report
- I. Board Announcements
- J. Committee Reports (Executive, Rules, Budget, Land Use, Outreach, Public Safety, Family Youth Education, Housing & Homelessness, Beautification, Culture and Equality, Arts, Sustainability, Local Business/Economy, Elections)
- K. Budget Advocates Report
- L. Liaisons (Grievance Panel, Animal Services, Homelessness, Legal, Public Works, DWP, Film, CD1, CD14, Purposeful Aging, Resilience)
- M. Alliances (ARC, LANCC, NC Sustainability Alliance, NC Emergency Preparedness Alliance, PlanCheck NC)
- N. General Public Comments on Non-Agenda Items—Comments from the public on non-agenda items within the Board's jurisdiction (Limited to 10 minutes, maximum 2 minutes per speaker)

## **ACTION ITEMS**

- 1. Motion to approve agenda.
- 2. (1 min) [Previously Tabled] Motion to approve December 06, 2018 Regular Board Meeting Minutes.
- 3. (1 min) [Previously Tabled] Motion to approve December 08, 2018 Special Board Meeting Minutes.
- 4. (1 min) Motion to approve January 03, 2019 Regular Board Meeting Minutes
- 5. (4 min.) CONSENT CALENDAR: The following routine matters can be acted upon by one motion. Individual items may be removed by the Board for separate discussion. Items removed for separate discussion will be heard following New Business items.
  - A. Motion to approve the monthly expenditure report (MER) for December 2018.
  - B. Motion to approve the monthly expenditure report (MER) for January 2019.
  - C. Motion to authorize sending HHPNC's broken laser printer (Brother HL 6180DW) to City Salvage through the process provided by the City Clerk's office. The item has no value.
  - D. Motion to increase the amount allocated for the rental of the Highland Park Senior Center from \$100, to its actual cost of \$176. The \$100 allocation was agenda item 3D which passed on December 6, 2018. The Senior Center is to be used as the polling place for the April 13, 2019 Neighborhood Council election.
  - E. Motion to authorize a member of the Executive Committee to work with City Clerk's Office in drafting a new contract with Public Storage, as required by the City Clerk's office. Guidelines require that all contracts get City Clerk approval BEFORE a contract is signed.
  - F. Motion to authorize a member of the Executive Committee to work with the City Clerk's Office to draft a new contract with the United States Postal Service to continue the use of P.O. Box

50791. The City Clerk has established guidelines for contracts, and HHPNC is currently not in compliance.

- G. Motion to reimburse councilmember Jamie Tijerina \$66.83 spent for hospitality items for the February 9, 2019 workshop. The reimbursement is contingent on Jamie providing the treasure a credit card statement showing Jamie Tijerina as the account holder, and three purchases in the following amounts: \$7.67, \$25.26, and \$33.90.
  - H. Motion to consider, pursuant to Section 7 (absences) of Article V of the HHPNC bylaws, for Board member Sheri Lunn to remain on the HHPNC Board, notwithstanding absences.
  - I. (4 min.) Discussion and motion to collaborate with Avenue 50 Studio to hold a second Day of Compassion for Highland Park community experiencing homelessness, where free food, hygiene items, socks and shoes, clothes, and medical checkups will be provided. Day of Compassion is scheduled for March 23 from 10:00 am- 1:00 pm at Avenue 50 Studio.
  - J. Discussion and motion to support Arroyo Seco Neighborhood Council's Child Care Community Impact Statement for Budget Council File (17-0600-S41) that requests the city to provide child care at neighborhood council monthly board meetings.
  - K. Discussion and motion to submit a letter of support for the Rio de Los Angeles Veteran's Memorial scheduled to be installed at the Rio de Los Angeles State Park on San Fernando Road.
  - L. Discussion and possible motion to extend the Secretary application process for one more month and include Director-at-Large position to elect new board members by next HHPNC board meeting.
  - M. Motion to update the existing funding request to host two photo exhibitions to be held on April 13th, 2019 and April 27th, 2019 in collaboration with Chicax Unknown at Ave 50 studios.
  - N. Motion to update the existing funding request for the NELearn Community Learning Series to reflect workshops to be held on April 18th or 20th, 2019.
  - O. Motion to pass neighborhood welcoming resolution as part of HHPNC Involvement in the Welcome Neighbor program (which was voted on 12/6).
1. (4 min) Motion to fund an NPG requested by Lummi Day Community Foundation, Inc. for the Lummi Day Festival to be held in June 2019 at the \$2300 level as recommended by the Executive Committee. J. Potter
  2. (4 min) Motion to fund an NPG requested by El Rio de Los Angeles Veterans Collaborative towards the installment of the Rio de Los Angeles Memorial at the \$600 level as recommended by the Executive Committee. J. Potter
  3. (4 min) Motion to fund an NPG requested by the DSTLarts towards their Art Block Zine workshops for youth and adults at the Arroyo Seco Library at the amount of \$600 as recommended by the Executive Committee. J. Potter
  4. (4 min.) Motion to fund an NPG for Avenue 50 Studios for Day of Compassion scheduled for March 23 to help purchase hygiene items, food and beverages to provide, in addition to supplies required for this event. Executive board recommends \$750. J. Potter.

5. (5 min.) 6915 & 6917 N. Figueroa (ENV-2019-273- CE) – Discussion and possible action for continued use of auto repair shop due to non-conforming zoning. A. Castillo, M. Freeland
6. (5 min.) 6909 & 6911 N. Figueroa (No case # provided) - Discussion and possible action for continued use of auto repair shop due to non-conforming zoning. A. Castillo, M. Freeland
7. (5 min.) 801 N. Avenue 50 (ENV-2019-644-CE)- Discussion and possible action for continued use of auto repair shop due to non-conforming zoning. A. Castillo, M. Freeland
8. (2 min.) Motion to print 500 updated NEHA Housing and Homelessness Directory for no more than \$250. Y. Nogueira
9. (4 min.) Discussion and motion to submit a Community Impact Statement for CF # 14-1349.s1 LA River Enhanced Infrastructure Financing District-Appointments to the Public financing Authority opposing the Enhanced Infrastructure financing districts along river communities. M. Pickert
10. (4 min.) Motion to approve partnering with 5 Gyres and other nonprofits to hold a plastics pollution training prior to their TrashBlitz. The event will be held at the Highland Park Senior Center on the 18th of April. The training will teach people about plastic pollutions and the environment. The public at large would be welcome to attend. There are no monies needed since the Senior Center is already paid for by HHPNC for meetings. S. Brantner
11. (5 min.) Motion to hold a town hall community forum with city and state officials and departments regarding alcohol licenses related procedures and issues to be held on March 21 at the Highland Park Senior Center from 6:45 pm – 9:00 pm. Executive Board
12. New Business
13. Adjournment