

Historic Highland Park Neighborhood Council
Executive Committee Meeting Minutes
July 19, 2018
Highland Park Senior Center
7:00 p.m. – 8:00 p.m.

AGENDA

- A. Call to Order—7:05 PM
- B. Chairperson’s Report: Met with John Darnell to discuss various NC issues and made suggestions of having a welcome/outreach table and greeter at the board meetings.
- C. Comments from the public on non-agenda items within the committee’s jurisdiction (Limited to 5 minutes, maximum 1 minutes per speaker)—None.

ACTION ITEMS

- 1. (2 min.) Motion to adopt the agenda. Antonio Castillo motions, Suzann Brantner seconds. Agenda adopted.
- 2. (2 min.) Motion to approve 06/21/18 minutes. Suzann Brantner motions, Antonio Castillo seconds. Minutes approved.
- 3. (15 min.) Update and possible action to create an online file storage account for agenda material. A. Castillo will continue exploring google drive and researching best way to provide access to board members to agenda related information, and also to be able to be viewed by community as well.
- 4. (20 min.) Discussion pertaining to Secretary position and alternate duties with newly elected Secretary, Alexis Rivera. Committee reviewed and discussed the agenda formation process, writing of minutes and other duties, such as printing agenda packets.
- 5. New Business—Wendy Carrillo’s Field Deputy Alfonso Ruiz, would like to meet with Executive Board and/or entire board to discuss goals for the council and community. More information needed to ascertain what would be the best day for this to take place, either at a board meeting or an event with the assembly member open to the community.
- 6. Adjournment—8:13 PM