

## HHPNC Land Use Committee Retreat Minutes 12/3/2016

### AGENDA

- A. Call to Order-10:29am
- B. Roll Call- PRESENT: Antonio Castillo (chair), Melanie Freeland, Zacharias Gardea, Charlie Fisher, Susanne Huerta, Steve Crouch, Trish Gossett, Tina Gulotta-Miller, Linda "Boo" Caban, Jamie Tijerina
- C. Public Comments on NON-AGENDA ITEMS ONLY: None
- D. Chair's report: Antonio (chair)
  - NELA community plan last updated in 1999; in need of an update

### ACTION ITEMS

1. Discussion and possible action for the following:
  - a. Role of the Land Use Committee:
    - Makeup of committee:** possibly decide on a maximum number of members for the board; formalize a nomination process  
*Charlie motions, new members that come to be on the land use committee that current committee members have a secret ballot that will be counted by the secretary, Susanne seconds, motion passes unanimously*  
In the case of a new board, whoever shows up to the first committee meeting will have the opportunity to be on the LUC  
**Responsibility:** Trish-possibly expanding the HPOZ to cover all of Highland Park while Councilman Huizar is still in office
    - Melanie: Highland Park needs to densify in order to maintain affordability for its own existing residents as well as residents of neighboring communities
    - Tina: Highland Park's councilmembers (Huizar and Cedillo) need to advocate more for the community particularly on the city's planning committee; the council offices should have representatives present at HHNC land use committees; "taxation without representation"
    - Melanie: possibly attach a letter grade to the recommendations the committee gives to the general board
  - b. Procedures for preparation of the agenda
    - Provide the committee with background information when putting something on the agenda
  - c. Website content
    - Upload pertinent documents regarding proposed projects on the HHNC website as well as social media
  - d. Roles and responsibilities for members of the committee:
    - For all board members: be prepared for the meetings! Be familiar with the NELA community plan, HPOZ, and any other pertinent documents that influence the land use of Highland Park  
The chairs will lead the meetings, the secretary will take minutes
  - e. Procedures for public notification

- Get the community involved as much as possible so we have greater leverage to set conditions for certain proposed developments
- Retain letters of support for archives
- Create committee guidelines for proposed projects to send to developers

2. Adjournment-12:58pm