

## 07/07/16 MINUTES

A. Call to Order--7:05pm

B. Roll Call: L. Amsden, E. Andalon, L. Caban, A. Castillo, G. Chabran, M. Freeland, Z. Gardea, S. Huerta, S. Moore, Y. Nogueira, S. Lunn, R. Rivas, D. Saucedo, H. Slater, and N. Soto. ABSENT: D. Andalon, D. Silva, and J. Ceballos.

C. Elected Officials—Mayor's office—None

CD14—Updates: Thanks to those who attended the time capsule event and getting a plaque with the date the time capsule will be opened. Work orders for another stop sign on Ave. 51 and Meridian has been placed. Also, new left turn arrows placed on York and Figueroa has been installed and utility box has to be replaced. Save August 20<sup>th</sup> for the 17<sup>th</sup> annual Eagle rock music festival.

CD1—Updates on transportation issues: New traffic signal on Avenue 55 and N. Figueroa Street; traffic signal on Ave 51 and Figueroa Street scheduled to be completed by end of 2016; construction of flashing beacon on Ave. 60 and Figueroa Street until 2017; sidewalk repairs for residential areas are starting, send requests to CD1 with address and location. Three million set aside for city wide sidewalk repair so first come, first serve. Also upcoming jazz festival 20<sup>th</sup> and 21<sup>st</sup> August at Sycamore park, free booths for nonprofits, and looking forward to partnering with HHPNC on events.

AD51—None

SD22—None

BOS1—None

D. President's Report—Announcement concerning the membership of standing committees, the commitment required, meeting according to bylaws, and ad hoc committees have to have a definite description of its purpose and an end date to post for the public information.

E. LAPD Report none

F. LAFD Report none

G. Board Announcements—None

H. Committee Reports: Executive—First meeting took place and scheduling next meeting soon; Budget—Waiting for budget agenda item to give report; Land Use—Committee was established with S. Huerta and A. Castillo as co-chairs and meetings are every 3<sup>rd</sup> Tuesday at Senior Center; Outreach—Had a booth at the fireworks event at Eagle Rock park and gave t-shirts as people signed up their emails for website; Sustainability—New chair has been appointed, but not able to make it to the meeting and meetings are on the 3<sup>rd</sup> Wednesdays in the moving to library.

I. Budget Advocates Report: Representatives will be elected later in the meeting will represent the board on July 30<sup>th</sup>, all stakeholders are invited, and link can be found on HHPNC's website.

J. LANCC—Meeting last Saturday touched on homeless and housing issues as state level call for an emergency to receive Federal assistance, DWP has a recycled water program and will be at the LA Zoo parking lot in the mornings to distribute water for lawn and garden use, all that is needed the DWP bill and state ID to get receive water, up to 3 gallons a week. Also reminder DWP meets on Saturdays discussing reforms.

K. Sustainability Alliance:--All neighborhood councils working with city; having an event to propose own topics for discussion 1-4pm at the Reseda community center, date and time TBD.

L. Public Comments (Limited to 10 minutes, maximum 2 minutes per speaker) None

## ACTION ITEMS

1. Approval of Agenda corrections: made. All in favor. Agenda passes unanimously.
2. Approval of June 2, 2016 Minutes. All in favor. Minutes approved.
3. (5 mins) Presentation by Mike Ramos from Soledad Enrichment Action (SEA)/GRYD, and Roberto Cruz from El Centro del Pueblo to introduce their respective non-profits to new board and provide information on upcoming events. Mike Ramos and David (?) informed the board on the activities of SEA: youth development for 14-25 year olds; respond to crisis calls and to victims of crime, teach

leadership skills, helps with dealing with past traumas, etc. SEA also works closely with Centro del Pueblo and Peace Over Violence. Express interest in working/collaborating with HHPNC in various events.

4. (5 mins [Previously Tabled]) Motion to provide a letter requesting that Councilmembers Cedillo and Huizar consider emergency or permanent restrictions on small lot subdivisions and condominium conversions in high density lower income areas of Highland Park and Northeast Los Angeles vulnerable to Ellis Act evictions. –Tabled for next meeting.
5. (15 mins[Previously Tabled]) Motion to support the proposed project at York Market located 5317 E. York Blvd., ZA-2016-1745-CUB. This is a market with small vendors that will also serve alcohol. Land Use is recommending with a letter of support with standard conditions. –*Public comment*: 1. email from M. Sullivan, stakeholder/resident, concerned with hours of operation, no outreach to residents by applicant; hours may vary but request the hours of operation for alcohol sale be reviewed. 2. M. Martinez opposes the motion. Motion to amend to a type 42 for onsite sale of alcohol and type 20 for offsite sale of alcohol. Amendment to the motion. Support onsite license for offsite sale of beer and wine. All in favor, except opposed: R. Rivas, Y. Nogueira, D. Saucedo. Motion passes.
6. (10 mins) Motion to assign board members as representatives/liaisons to various city services and alliances: (1.) LAANC—S. Moore, (2.) Budget Representatives—N. Soto (3.) NC Sustainability Alliance: NONE (4.) Grievance Panel—H. Slater (5.) Animal services—L. Caban and S. Lunn, (6.) Homelessness—Y. Nogueira, S. Moore, (7.) Legal—H. Slater, (8.) Public Works—Z. Gardea, L. Caban (9) DWP—S. Huerta, (10.) NC Emergency Preparedness Alliance—E. Andalon, L. Amsden, R. Rivas, (11.) PlanCheck NC—T. Castillo, M. Freeland; (12.) ARC—G. Chabran. –All in favor. Motion passes.
7. (5 mins) Motion to approve the Monthly Expenditure Report for June 2016 as required by DONE.-All in favor: L. Caban, A. Castillo, G. Chabran, M. Freeland, Z. Gardea, S. Huerta, S. Moore, R. Rivas, D. Saucedo, N. Soto, H. Slater. Abstain: L. Amsden, E. Andalon, S. Lunn. Motion passes.
8. (5mins) Motion to appoint Nicholas Soto and Liz Amsden as for Budget Representatives for 2016-17.- All in favor. Motion passes.
9. (5 mins) Motion to create a Committee on Education, Schools and Youth. –Motion to have Education Committee as a standing committee. All in favor. Motion passes unanimously.
10. (5 mins) Motion to create a Committee on Housing and Homeless. –Discussion on making this committee a standing committee. All in favor. Motion passes.
11. (5 mins) Motion to create a Committee on Beautification. –Committee to be a standing committee. All in favor. Motion passes.
12. (5 mins) Request and possible motion for Backpacks & Pencils (with HHPNC logo) for early August to distribute at the Summer Night Lights "Back To School Night"; budget request not to exceed \$1000.- Event for August 3<sup>rd</sup> to participate in Back to School night at Recreation Center for SNL; Ordering backpacks and pencils with HHPNC logo. L. Amsden request to be sourced in the community and made in the USA. Motion to have items purchased in neighborhood and USA made. all in favor: L. Amsden, E. Andalon, L. Caban, A. Castillo, G. Chabran, M. Freeland, Z. Gardea, S. Huerta, S. Lunn, S. Moore, Y. Nogueira, R. Rivas, D. Saucedo, H. Slater, N. Soto. Motion passes.
13. (5 mins) Request and possible motion for up to but not exceed \$300 to purchase approximately 6 plastic clear storage tubs to organize storage supplies and outreach materials and 2 wagons for hauling HHPNC event items. –L. Amsden: Request for items to be made in the USA. All in favor. L. Amsden, E. Andalon, L. Caban, A. Castillo, G. Chabran, M. Freeland, Z. Gardea, S. Huerta, S. Lunn, S. Moore, Y. Nogueira, R. Rivas, D. Saucedo, H. Slater, N. Soto. Motion passes.
14. (5 mins) Request for HHPNC to participate in the following events (no funds needed or requested at this time): Galco's annual Summer Soda Tasting on July 31, 2016 from 5-8pm; August 3rd, Back to School Night - Summer Night lights; and August 20 & 21, Councilman Cedillo's Jazz Festival. –Y. Nogueira. All in favor. Motion passes.

15. (5 mins) Motion to fill vacant board seat through board approved process. Candidate Application to be open *July 8th through July 21st, 2016* with a vote of the new board member at the August 4th general meeting- All in favor. Motion passes.
16. (10 mins) Motion to discuss and support an NPG of \$2000 to RFO International for Summer Night Lights event.— All in favor E. Andalon, T. Castillo, G. Chabran, M. Freeland, Z. Gardea, S. Huerta, Y. Nogueira, D. Saucedo, H. Slater, N. Soto. Opposed: L. Amsden. Abstain: L. Caban, S. Lunn, S. Moore. Motion passes.
17. (10 mins) Presentation on the cost to hire an individual to manage the digital and social media communications, and motion to decide to hire someone, select a volunteer, or form a standing committee.- N. Soto provided board with recommendations: create a committee and designate one person responsible for social media; the price of hiring a social media administrator for 10 hours a week \$12-15 hours, \$150 a week, \$600 per month, \$7200 per year; possibly hiring youth passionate about social media. Next meeting updates provided. Slater will be liaison. All in favor. Motion passes unanimously.
18. (15 mins) Motion to support the proposed project at 104 N Ave 56, case number ZA-2016-1623-CUB. The property owner is proposing to transform the second floor of the historic building at Figueroa and Ave 56 into a theater and performance space with live entertainment and dancing, as well as a full-service restaurant serving a full line of alcohol. *Public Comment:* M. Martinez opposes sale of alcohol. Property owner provided 76 letters of support from local businesses and residents. No rents will be raised and no evictions. All in favor, except for L. Amsden and R. Rivas who oppose. Motion passes.
19. (15 mins) Motion to support the proposed home relocation at 120 N. Avenue 63. –All in favor. Motion passes unanimously.
20. (10 mins) Motion to provide funding for the Land Use Committee to continue meeting at the Highland Park Senior Center on Tuesday nights from 6:30 to 9:30. The cost per year is approximately \$396. – The cost per year for the Senior Center has been amended to \$800. L. Amsden, E. Andalon, L. Caban, T. Castillo, G. Chabran, M. Freeland, Z. Gardea, S. Huerta, S. Lunn, S. Moore, Y. Nogueira, R. Rivas, D. Saucedo, H. Slater, and N. Soto all in favor. Motion passes unanimously.
21. (10 mins) Motion to approve the protocol for submitting agenda items and writing process for supporting letters and documents. –Any board member can submit an item no later than one week before board meeting to be drafted in agenda; sponsoring member is the representative for that item and responsible for submitting all required documents before the meeting, i.e. funding request form submit before meeting to Nicholas, research, letters, documents. All in favor. Motion passes unanimously.
22. (10 mins) Discussion and Motion to approve the Historic Highland Park Community Vision Day; determine if Outreach Committee will take on the task and/or create an ad hoc committee to organize a successful event.—Need to create a budget that reflects the mission of the board and also recommended by DONE to have a board retreat; therefore a community vision day is proposed to help develop budget and serve as a board retreat. The outreach committee will take the lead in organizing the event in late August on a weekend for the community to participate in developing budget that will be submitted by September 1<sup>st</sup>. All in favor. Motion passes unanimously.
23. (5 mins) Per Article VII, Section 1b of the HHPNC bylaws, motion to elect a lead board member in forming the rules standing committee. –D. Andalon to be the lead. All in favor. Motion passes unanimously
24. (5 mins) Motion to select a lead chairperson to form a Public Safety Standing Committee.—R.Rivas volunteers to lead the first meeting. All in favor. Motion passes unanimously.

25. (5 mins) Motion to assign new board representatives authorized to file board approved community impact statements on behalf of the board. –Amsden, Slater, Rivas, Huerta and Castillo volunteered. All in favor. Motion passes unanimously.
26. (5 mins) Motion for Budget and Finance to meet monthly to review NPG's and budgetary issues. All in favor. Motion passes unanimously.
27. (5 mins) Motion to create a standing rule requiring all committee members, including volunteer stakeholders, to take the ethics training and sign the code of conduct. – All members involved in a committee should be bound by all ethics and code of conduct requirements with certificates submitted to secretary. *Public Comment:* M. Martinez speaks on the ethics trainings of board members. All in favor. Motion passes unanimously.
28. New Business—None
29. Adjournment 9:15 pm