

CITY OF LOS ANGELES  
CALIFORNIA

HISTORIC HIGHLAND PARK NEIGHBORHOOD  
COUNCIL

Post Office Box 50791  
Los Angeles, Ca 90050  
Telephone: (323) 256-8921  
<http://www.historichighlandpark.org>  
certified as NC# 33 May 23, 2002

**EXECUTIVE BOARD**

Chris Smith, PRESIDENT  
Lisa Brewer, FIRST VICE-PRESIDENT  
Rick Marquez, SECOND VICE PRESIDENT  
Mark Reback, TREASURER



Department of Neighborhood Empowerment  
305 E First Street, Los Angeles, CA 90012  
Telephone (213) 485-1360

**ISSUE DIRECTORS**

Andrei Anson, ARTS, CULTURE &  
ARCHITECTURE  
Mauro Garcia, CITY SERVICES &  
TRANSPORTATION  
Stanley Moore, HUMAN RELATIONS,  
EDUCATION & YOUTH DEVELOPMENT  
David Baird, LAND USE  
Teri Bonsell, OUTREACH  
David Kekone, PUBLIC HEALTH & SAFETY

**DIRECTORS AT LARGE**

Miriam Escobar, Ofelia Zuniga,  
Janet Dodson, Trish Gossett, Steve Crouch,  
Luis Antezana, Erik Duarte

# Historic Highland Park Neighborhood Council

## Notice of Regular Meeting and Agenda

Thursday, December 16, 2010  
Highland Park Senior Center 6152 N. Figueroa St.  
Los Angeles, CA 90042  
7:00 p.m. – 9:00 p.m.

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item prior to the Board taking action. Public comment is limited to 2 minutes per speaker but the Board has the discretion to modify the amount of time for any speaker.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Highland Park Neighborhood Council holds its regular meetings on the first and third Thursday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at: (1) Café de Leche located at 5000 York Boulevard, (2) Ramona Hall Community Center located at 4580 North Figueroa Street, (3) Police Historical Museum located at 6045 York Boulevard, (4) Fire Station #12 located at 5921 North Figueroa Street, (5) Highland Market located at Figueroa at Burwood, and (6) when possible, Arroyo Seco Library, 6145 North Figueroa Street

The Highland Park Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Highland Park Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Councils at (213) 485-1360 or e-mail to [NCsupport@lacity.org](mailto:NCsupport@lacity.org). In compliance with Government Code Section 54957.5, nonexempt writings that are distributed to a majority of all board members in advance of a meeting may be viewed at [www.HistoricHighlandPark.org](http://www.HistoricHighlandPark.org) by clicking the Board agenda link or at the scheduled meeting. If you would like a copy of any record related to an item on the agenda, please contact Chris Smith at (323)256-8921.

*SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 DIAS DE TRABAJO (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (213)485-1360*

## AGENDA

- A. Call to Order
- B. Welcome Announcements
- C. A special HHPNC "THANK YOU" to the following businesses and organizations who helped with the HHPNC Community Holiday Event:

Coco's • Competition Auto • Tropicana Market • Eagles Aerie 2188 Club • Edible Arrangements • El Arco Iris • Figueroa Produce. • Follerio's Pizza • Highland Auto sales • Highland Park Animal Hospital • Highland Park Kiwanis • Harnsberger Realty • Itiliano's Pizza • Johnny's • K-2 Toys • La Abeja Restaurant • Las Cazuelas • MC Robert Flores • Mia Sushi • Mega Toys • Reinas Insurance • Quick.r Printer • Starbucks • Sparkletts water • The York • Highland Park Girl Scout troop 200 and Boy Scout Troop 2002.

- D. Roll Call
- E. Public Comments (Limited to 10 minutes, maximum 2 minute per speaker)

*"Bringing City Hall Closer to Home"*

- F. Report from HHPNC Legal Liaison - *Dodson*
- G. Report from Outreach on Holiday Parade & Party - *Bonsell*
- H. Treasurer's Report including a clarification of DONE outlay policy – *Reback*

## **ACTION ITEMS**

- 1. Adoption of Agenda
- 2. Discussion and Motion: Approve Minutes for 11/18/2010.
- 3. Discussion and Motion: Approve Minutes for 12/02/2010.
- 4. Discussion and Motion: Hire a stenographer/secretary through one of the service agencies approved by DONE until we can find a better solution. Cost is not to exceed \$250 per meeting. – *Marquez*
- 5. Discussion and Motion: Approve funds for alternate Tuesdays and second Thursdays at the Senior Center for HHPNC meetings. Cost not to exceed \$200 pending approval at Budget and Finance Committee. – *Marquez*
- 6. Discussion and Motion: Approve purchase of 3 battery lanterns, 2 large metal shelving units, and 10 plastic tubs, labels and markers for the storage unit costing no more than \$600 pending Budget and Finance approval. – *Bonsell*
- 7. Discussion and Motion: Approve RFQ for website to be sent out for bids and approve expense of no more than \$7500 pending Budget and Finance approval. – *Brewer*
- 8. Discussion and Motion: Approve RFQ for graphics suite (new logo, print collateral, signage) to be sent for our bids and approve expense of no more than \$7500 pending Budget and Finance approval. -*Brewer*
- 9. Discussion and Motion: Upon verification of receipts - *Dodson*
  - a. Approve reimbursement to David Kekone for outlay of funds for domain name, and funds for Holiday Party
  - b. Approve reimbursement Teri Bonsell for outlay of funds for Holiday Party, \$526.64
  - c. Approve reimbursement Chris Smith for outlay of funds for Holiday Party, \$15.00
- 10. Motion: Approve invitation letter to Council District 14 candidates to address the HHPNC Board and stakeholders - *Marquez*
- 11. Motion: Approve Kristin Flores as Board member and Economic Development Chair. - *Marquez*
- 12. Discussion: Requests for information from Board and Committees – *Brewer*
  - 1) Listing of all current committees, their members, meeting dates and times

- 2) Distribution of all meeting agendas and minutes electronically to the web site as well as public posting.
  - 3) Posting of all HHPNC correspondence to the web site
13. Discussion: Request each Board Member to participate in year-end self-assessment at Jan. 6, 2011 meeting: what the HHPNC is doing well, and what needs to be improved. *Brewer*
  14. Discussion and Motion: Approve a grant to the Highland Park Heritage Trust, a 501(c)(3) organization, to pay for mailing, printing, and secretarial expenses and other bills for the Friends of the Southwest Museum Coalition, with none of the money to be spent for legal fees up to but not to exceed \$1000 pending approval by Budget and Finance Committee – *Moore*
  15. Discussion and Motion: Approve a grant to the Lummis Day Foundation Coalition a 501(c)(3) organization, to help fund Lummis Day, up to but not to exceed \$3500 pending approval by Budget and Finance Committee - *Smith*
  16. Discussion and Motion: Board will hold egg dying event for kids in the neighborhood on the 21st in place o a regular board meeting and Easter Egg Hunt on the 24th (venue potentials could include Sycamore Grove Park) - *Smith*
  17. Discussion and Motion: Approve final letter to Council Members Huizar and Reyes requesting rescission of amendment to end the subsidy on Lifeline Subsidy of the Solid Waste Collection, Transfer, Recycling, Recovery of Waste Resources, and Disposal Fee. (CF10-600- S32) – *Garcia*
  18. Discussion and Motion: To create a new Economic Development Committee, and to consider the following as initial Committee projects - *Flores*
    - 1) Kiosk at the Metro stop with newspaper, and bulletin board on Avenue 57.
    - 2) Fold-out paper map of Historical Highland Park.
    - 3) Quarterly 4x6 postcard with HHPNC news
    - 4) Holiday banners on select light poles
    - 5) Tree lighting in the Highland Park Veterans Square in December
    - 6) Welcome to Historic Highland Park decorative banners
  19. Discussion and Motion: Write a letter to Los Angeles Department of Transportation and CD 14 requesting update on status of the 2008 HHPNC request for bike corrals for York Blvd. and Figurora Blvd. - *Marquez*
  20. Discussion: Request to Public Safety Committee to host an HHPNC Neighborhood Watch Forum inviting all organized Highland Park Neighborhood Watch groups, SLOs, and LAPD Northeast Dcision Captain Murphy to discuss improving Neighborhood Watch programs and common community problems– *Marquez*
  21. Discussion: Request Human Relations, Education, and Youth Development Committee to explore developing a Highland Park Education Forum inviting outgoing LAUSD Board of Education Member Yolie Flores (District 5), to address students, parents, teachers and administration. Forum to be held during the second week of Feburary– *Marquez*
  22. New Business
  23. Adjournment