

# CITY OF LOS ANGELES

CALIFORNIA



**HISTORIC HIGHLAND PARK  
NEIGHBORHOOD COUNCIL**  
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[HTTP://WWW.HISTORICHIGHLANDPARK.ORG](http://www.historichighlandpark.org)  
certified as NC#33 28-MAY-2002

## **EXECUTIVE BOARD**

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Rick Marquez, SECOND VICE PRESIDENT  
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Mark Reback, TREASURER

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## **ISSUE DIRECTORS**

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David Baird, LAND USE  
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Miriam Escobar,  
Trish Gossett, Ofelia Zuniga

# Historic Highland Park Neighborhood Council

## Notice of Regular Meeting and Agenda

Thursday, September 16, 2010

Highland Park Senior Center

6152 N. Figueroa St.

Los Angeles, CA 90042

7:00 p.m. – 9:00 p.m.

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item prior to the Board taking action. Public comment is limited to 2 minutes per speaker but the Board has the discretion to modify the amount of time for any speaker.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Highland Park Neighborhood Council holds its regular meetings on the first and third Thursday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at: (1) M.A.N. Insurance Agency located at 5000 York Boulevard, (2) Ramona Hall Community Center located at 4580 North Figueroa Street, (3) Police Historical Museum located at 6045 York Boulevard, (4) Fire Station #12 located at 5921 North Figueroa Street, (5) Highland Market located at Figueroa at Burwood, and (6) when possible, Arroyo Seco Library, 6145 North Figueroa Street

The Highland Park Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Highland Park Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Councils at (213) 485-1360 or e-mail to [NCsupport@lacity.org](mailto:NCsupport@lacity.org). In compliance with Government Code Section 54957.5, nonexempt writings that are distributed to a majority of all board members in advance of a meeting may be viewed at [www.HistoricHighlandPark.org](http://www.HistoricHighlandPark.org) by clicking the Board agenda link or at the scheduled meeting. If you would like a copy of any record related to an item on the agenda, please contact Chris Smith at (323)256-8921.

*SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 DIAS DE TRABAJO (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (213)485-1360*

## AGENDA

- A. Call to Order
- B. Welcome Announcements
- C. Roll Call
- D. Public Comments (Limited to 10 minutes, maximum 2 minute per speaker)
- E. Treasurer's Report - *Reback*

*"Bringing City Hall Closer to Home"*

## ACTION ITEMS

1. Adoption of Agenda
2. Approval of Minutes for 08/02/2010
3. Discussion and Motion to address and resolve the remaining items mandated by DONE's letter of "Exhaustive Efforts" written to the HHPNC on January 15, 2010. Including, but not limited to, the following issues –*Brewer*
  - a. **Discussion and possible Motion to resolve item #7 which reads: "All board-members to complete mandated Ethics Training requirements"**
4. Discussion and possible Motion: To include rollover amount in our approved HHPNC Budget for fiscal year 2010-2011. This is a HHPNC Board Resolution and will be signed by the HHPNC President and Treasurer – *Reback*
5. Discussion and Motion: Approval of letter from the HHPNC to the Department of Neighborhood Empowerment confirming completion of all requirements listed in DONE's "Exhaustive Efforts" letter to the HHPNC. Letter to be signed by HHPNC President and mailed USPS certified. Also, approve postal, up to \$5. This is a HHPNC Board Resolution and will be signed by a HHPNC Board Member and Treasurer - *Brewer/Reback*
6. Discussion and Motion: to provide a presence at the Farmers Market, Oct.26, and Sycamore Hathaway, Oct 29, Halloween Parties. Authorize spending of up to \$500 to provide rental for two booths, balloons, candy, outreach flyers, encounter sheets. Booths will be run by scheduled Board members. Outreach Committee will provide a budget along with the HHPNC funding request form to be pre-approved by the Treasurer, and will provide any additional documentation required by the Treasurer. – *Bonsell*
7. Discussion and Motion: To vote on who, from the HHPNC, may have access and a password to upload official signed CIS to the City Clerk for inclusion in official City files. – *Dobson*
8. Discussion and Motion: Because John Samaniego is now at the headquarters of the LAUSD and not principal of Luther Burbank, he is no longer a stakeholder in the HHPNC and has had to resign. His resignation is accepted with great sadness and we wish him well in his new position. - *Moore*

9. Discussion and Motion: to approve drafted letter to the City of Los Angeles Department of Planning having the HHPNC placed on the Master Land Use Application via CD1 and CD14. This motion has been previously passed by the HHPNC but was never pursued. The new letter will be on hand and will be signed by the President, at the meeting, and given to Janet Dobson for mailing - *Marquez/Dobson*
10. Discussion and possible Motion: Call for volunteers to help Terri Bonsell, Outreach Chair, inventory the storage and to catalog many missing items. Also, discussion about disposition of outdated equipment. – *Bonsell*
11. Discussion and Motion: Approve official letter to be sent to the Department of Neighborhood Empowerment stating the HHPNC’s need for assistance in finding office/meeting space. – *Marquez*
12. Discussion and possible Motion: Outreach Committee plans for Board participation in a first step in our outreach plan. Board members will be asked to choose organizations to approach from a Committee recommended list, and using Committee recommended encounter sheets, and following Committee recommended guidelines. Stakeholders will be invited to participate also. - *Bonsell/Dobson*
13. New Business
14. Adjournment